



Minutes of the **Neighbourhood Plan Committee**, held on **Tuesday 08 January 2019**, at the Tamar Valley Centre commencing at 1730.

Those present were-

Sylvia Bonsey, David Harding, David Lane, Jean Miller, Clive Frederick Preece, John Roberts, Martin Smith, Alastair Tinto (Chair), Tish Valva, John Veale.

Steve Besford Foster (Project Manager), Clare Bullimore – Deputy Clerk (Minutes).

Alastair Tinto welcomed everyone and explained that In line with GDPR and local government legislation; members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability) Crime and Disorder; Health and Safety and Human Rights. The Chairman asked people to speak clearly and explained that all meetings may be recorded covertly or overtly.

1. APOLOGIES

Roger Alford, Terry Letchford.

2. DECLARATION OF MEMBERS' INTERESTS

David Harding asked for clarification on whether he would need to declare an interest if he were to gain employment as a result of housing developments that the NDP had supported or encouraged. Alastair requested that we defer this until clarification is sought.

3. PUBLIC PARTICIPATION

None.

4. APPROVE MINUTE OF LAST MEETING – 04-12-18

Proposal/resolution: the minutes be approved (proposed: Tish Valva, seconded: David Harding – unanimous).

5. MATTERS ARISING

Green Space Assessment – thanks to Clive and Martin for feedback on this. Martin asked if the riverside area at Calstock could be extended westwards beyond Kingfisher Quay and to Okeltor. This may be too large an area for the inspectors, but it was agreed to include it. Clive questioned the ownership of land in Gunnislake – it was felt the ownership is not as important as recognising the qualities of the spaces. Clare to collate information she has received and send the report to Steve by the end of the week.

Evidence Base Index - Clare to let Steve know when all hyperlinks have been checked.

6. CORNWALL COUNCIL UPDATE ON THE PLAN

We expect to hear on Friday 11 January 2019 whether a SEA is required– initial feedback looks as though we will do. Clare to apply to the Localities Team for funding for this (£6000). In the meantime, Zoe Bernard John sent back a number of suggested edits. Steve advised that Zoe be thanked for her helpful comments which would be taken into consideration going forward.

Proposal/Resolution:



Steve, Alastair and Clare read through the comments from Zoe and bring any of note back to the Committee for approval.

Clare to apply to the Localities Team for a grant for the SEA.
(proposed: AT; unanimous).

7. INCLUSION OF AFFORDABLE HOME APPROVAL SINCE 2016 TO BE INCLUDED IN THE NDP?

Discussion took place as to the merit of including the number of affordable unit approvals, commitments and builds within the Plan. Steve felt the affordable housing team may question this as the Homechoice numbers vary constantly but the number of permissions granted do not. John drew attention to the Supplementary Planning Document Consultation Draft from Cornwall Council which includes Entry Level Exception Sites.

David Harding felt that the public should know of the growth of allocations/builds since 2010 when Neighbourhood Plans were first discussed.

Proposal/Resolution – that Steve and Alastair look at HP6.3 and see if the wording can be tweaked to make it robust enough for a policy that may come forward in the future regarding entry level exception sites.

It was also agreed for Steve to work on table 6 to break down the figures within it and incorporate the affordable housing/open market numbers within this and make the information clearer.

(proposed: AT, seconded: DH – unanimous).

8. DOCUMENTS FOR REVIEW

Preface

Alastair has rewritten the preface in his own words. Tish said she felt it was very strong but did ask that Alastair draw on the other policies not just the Housing policy as she feels it weakens their importance. The list of names should be alphabetised.

Summary Document

The committee are happy with the structure of the leaflet and feel it is balanced. Descriptions of where the suggested allocated sites should be included.

Feedback Form

Discussed whether to use a pre-paid return envelope – it was agreed that subject to cost this should be included.

The Committee felt there should be an Option C as not everyone will agree with the Option A or B – it was agreed that Steve and Alastair will redraft and present it back to the Committee at the next meeting.

DATE OF NEXT MEETING: Tuesday 29 January 2019, 5.30pm, Tamar Valley Centre

The meeting closed at 1850.

Signed: Date: