



CALSTOCK PARISH COUNCIL

Miss Sue Lemon

Clerk to the Council

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Tamar Valley Centre

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Drakewalls

Gunnislake

Cornwall

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Wednesday 06 February 2019

Dear Member

You are summoned to a meeting of Calstock Parish Council which will be held on **Tuesday 12th February 2019** in the **Tamar Valley Centre** commencing at 7.00pm.

Yours sincerely

SJ Lemon

Clerk

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.

A G E N D A

1. **Chairman's Opening Remarks**
2. **Apologies**
3. **Declarations & Dispensations of members' interests in agenda items (Any Dispensations must be sent to the Clerk prior to the meeting).**
4. **Public participation** (limited to 15 minutes) *Please note items discussed in public participation should only relate to agenda items. If you wish to speak about anything else, please contact the clerk or a councillor to arrange for it to be included on an appropriate agenda.*
5. **Approve Minutes of last meeting: 08-01-2019***
6. **Note minutes and associated actions/expenditure/recommendations of Committee meetings*:**
 - Recreation Committee – 15-11-18
 - Planning Committee – 15-01-19 & 05-02-19
 - NDP Committee – 08-01-19
 - Amenities Committee – 05-02-19
 - Personnel Committee – 05-02-19



7. **Matters Arising:**
 - Community Governance Reviews – responses sent
8. **New Correspondence**
 - Gunnislake Community Matters - letter
 - Dan Boswell, Environment Agency - letter
 - Chris Smart, Archaeological dig – email
 - Calstock Footpath Society, Funding Request – application form
 - CAB – thank you – letter
 - P R Roberts, Harrowbarrow cars at school time - letter
9. **Standing Item: Clerk’s Information/Training**
 - Representative for the Port of Plymouth Marine Liaison Committee (information enclosed from last meeting)*
 - Polling districts and polling places review
 - AONB Coffee Mornings/Councillor drop-in Thursdays
10. **Standing Item: Calstock Flood Defence – Representatives Attending from Environment Agency**
11. **Standing Item: Police Report and Presentation from Inspector Lynden**
12. **Standing Item: 5 Day Planning Consultations – none**
13. **Standing Item: Toilets Update**
14. **Standing Item: Fosters Field update**
15. **Standing Item: Woodland Way Centre update**
16. **Standing Item: Neighbourhood Plan Update**
17. **Standing Item: Cornwall Council Report**
18. **Standing Item: Reports from Members Representing the Council on the Committees or at Meetings of other Organisations**
19. **Standing Item: Approve Accounts**
20. **Parishioner of the Parish Rev Archibald Smith – re Purchase of some land, Fosters Field for access to Rosa Monta**
21. **Calstock Heritage Weekend 26/27/28 July 2019 – Ian Richards to address the Council**
22. **LEADER Funding**
23. **Area Team Planning, Area Team 7 - information**
24. **RECOMMENDATION FROM PERSONNEL COMMITTEE – Adopt Standing Order and Complaints Policy**
25. **RECOMMENDATION FROM PERSONNEL COMMITTEE – Mr R Hoile to become permanent member of staff**
26. **RECOMMENDATION FROM APPRAISALS – Staff Salaries pay increase (cost of living, appraisal review)**
27. **Dates of Future Committee Meetings:**
 - Neighbourhood Plan Committee: 12-02-2019, 5.30pm (rearranged)
 - Others to be agreed as necessary
28. **Urgent Information**
29. **CASUAL VACANCY INTERVIEWS**

Part 2 – Required

After resolution to exclude the Press and Public to consider items which the Council considers being of a confidential nature

*Indicates information enclosed