



Minutes of **Full Council Meeting** of the **Calstock Parish Council**
held on **Tuesday 11 December 2018**,
in the Tamar Valley Centre commencing at **7.00pm**.

Those present were: -

COUNCILLORS -Cllr Alford, Cllr Beech, Cllr Kirk, Cllr Letchford, Cllr McLachlan, Cllr Polglase, Cllr Riggs, Cllr Roberts, Cllr Tinto, Cllr Wakem, Cllr Wells.
Miss Sue Lemon, Clerk. Miss Clare Bullimore, Deputy Clerk (*minutes*).

287/18 **CHAIRMAN'S OPENING REMARKS**

Cllr Wakem welcomed everybody. In line with GDPR and local government legislation; members were reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities; Crime and Disorder; Health and Safety and Human Rights. She asked people to speak clearly and explained that all meetings may be recorded covertly or overtly.

288/18 **APOLOGIES**

Apologies were received from Cllr Greenwood, Cllr Hughes, Cllr Irons, Cllr Woolford.

289/18 **DECLARATIONS & DISPENSATIONS OF MEMBERS' INTERESTS IN AGENDA ITEMS**

None

290/18 **PUBLIC PARTICIPATION**

Ross Hanley explained the work of the CAB which is based in Tavistock but serves the Parish of Calstock. The advice that is given is wide and 62 people from the Parish were helped last year with 218 separate issues and £55,000 in benefits were recouped: so far 39 parishioners have sought advice in 6 months with 114 issues and £14,000 has so far been recovered. Ross said that although the service is financed by Devon County Council and West Devon Borough Council it is not enough so any grant that the Parish Council could give would be appreciated.

291/18 **APPROVE MINUTES OF LAST MEETING – 13-11-28**

Proposal/Resolution the minutes be approved (proposed: Cllr Alford, seconded: Cllr Beech – unanimous).

292/18 **NOTE MINUTES AND ASSOCIATED**

ACTIONS/EXPENDITURE/RECOMMENDATION OF COMMITTEE MEETINGS:

Proposal/Resolution: The Parish Council note the minutes and associated actions, expenditure and/or recommendation of the following Committee Meetings (proposed: Cllr Wells, seconded: Cllr Roberts):

- Planning Committee –20-11-2018 & 4-12-2018*
- Finance – 20-11-2018*
- Amenities – 27-11-2018*
- Burial – 27-11-2018*



- Recreations-27-11-2018*
- Neighbourhood Plan Committee – 4-12-2018*

293/18 MATTERS ARISING

Crime Reports with resolution/restorative justice statistics (rather than just criminal activity)

This information was requested but the Police are unable to divulge this

Dropped kerb quotes

Three quotes received, agreed to defer to Amenities

Further Road Schemes (Caradon Network Meeting)

New applications are invited for road schemes in the Parish – deadline end of March and it looks as if the Calstock application will be approved subject to checks

Tamar Estuaries Forum

Fiona Crouch has indicated that she will attend a council meeting in 2019

294/18 NEW CORRESPONDENCE

CAB Funding Request – delegate to Finance Committee

Calstock Canoe Race 2019 – request to hold the same event at the equivalent time next year – approval and support for this

Resignation of Glenys Rooker – a letter was disseminated to the Council prior to the meeting from Glenys Rooker tending her resignation. Cllr Wakem voiced many people's thoughts and reflected on her hard work and commitment to the Neighbourhood Development Plan and said she will be missed. The Council asked that a letter of thanks be sent to Glenys.

295/18 STANDING ITEM - CLERK'S INFORMATION/TRAINING

Email System

All but one Councillor are now set up, the item can come off the agenda and thanks to Cllr Polglase for helping with this matter.

Review of Committee Membership, specifically Personnel Committee

The Committee Membership was reviewed and approved – Cllr Alford has joined the Personnel Committee, but it was felt that this should remain a small group as sensitive information may be discussed.

296/18 STANDING ITEM - CALSTOCK FLOOD DEFENCE

Cllr Tinto explained that the Tamar Community Development Trust are holding a meeting with the Environment Agency urgently to discuss the indemnity of the walkway and breach which they had offered to maintain and oversee. Cllr Tinto feel it is important that the Parish Council make it clear that their priority has always been the protection of the path and that has been imperative for the Parish Council's support for the project – it was agreed that a letter be sent to the Environment Agency outlining this.

297/18 STANDING ITEM – POLICE REPORT

Not received



298/18 STANDING ITEM – 5 DAY PLANNING CONSULTATIONS

None.

299/18 STANDING ITEM: TOILETS UPDATE

The Amenities Committee continued to support the closure of the toilets overnight during the Winter period with complete closure over the Christmas period. The workmen have painted the toilets in Gunnislake and were thanked for this.

300/18 STANDING ITEM: FOSTERS FIELD UPDATE

The Clerk reported that because the field is used by a school the Secretary of State for Education has to agree to the Parish Council taking it on. The Network Liaison Officer could not see any reason for it not to be agreed despite this.

301/18 STANDING ITEM: WOODLAND WAY CENTRE UPDATE

Cllr Kirk reported that the money has still not been forthcoming from Cornwall Council.

302/18 STANDING ITEM: NEIGHBOURHOOD PLAN UPDATE

Cllr Tinto reported that at the last meeting the consultation process had been discussed. The NDP is currently being screened by Zoe Bernard John in Cornwall Council, unfortunately she will be leaving her post, but it is hoped she will complete the screening process before taking up her new position. Cllr Tinto is meeting weekly with Steve Besford Foster (Project Manager) and Clare Bullimore to look at issues such as publicity materials, printing requirements, schedule/timings/venues of consultation dates etc.

303/18 STANDING ITEM: CORNWALL COUNCIL REPORT – CLLR KIRK

Minerals Safeguarding Plan Document

This has been approved by Cornwall Council and may have planning implications as some sites are within our Parish (Hingston Down Quarry, Drakewalls and the Prince of Wales Mine at Harrowbarrow).

Meeting with Nigel Blacker re A390 issues

Cllr Kirk is due to have a meeting with Nigel Blacker to discuss the issues along the A390

Wain Homes Development

Paul Allen has indicated that there is due to be some work carried out on the highway from 106 monies, but the details have not yet been agreed, or shared. She has also heard that none of the affordable units have been purchased by Cornwall Council.

Waste Collection and Recycling

Cornwall are contemplating changes to the current service

Brexit Deal and Council Tax

Cornwall Council voted with a narrow majority for a Cornish referendum on any Brexit deal, they also voted in favour of levying council tax on all properties.

Bridge View Nurseries

The section 106 form has had an extension to end of December.



304/18 STANDING ITEM: REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON THE COMMITTEES OR AT MEETINGS OF OTHER ORGANISATIONS

Cllr Beech reported that a fence has been erected for the Forest School – the money of which came from fundraising and volunteers helped to put it up.

Cllr Wells reported that Lynne Wells has managed to gain £1200 from the Caradon Community Fund and £200 from Waitrose towards the St Ann’s Chapel Play Park: she is now applying to Tesco for their blue token scheme.

The Clerk reported that she had attended the Caradon Network Meeting and was concerned to learn that the Police spend 80% of their time dealing with vulnerable people and only 20% is spent on crime. She also reported that vigilance is needed as a Count Lines Drug unit is operating in Callington and Saltash. Inspector Lynden Hughes has been invited to attend the Council’s meeting in February and accepted.

305/18 STANDING ITEM: APPROVE ACCOUNTS

Proposal/resolution: to approve the accounts (proposed: Cllr Roberts, seconded: Cllr Alford – unanimous).

306/18 RECOMMENDATION FROM FINANCE COMMITTEE FOR THE PRECEPT TO BE INCREASED BY 5% NEXT YEAR (BAND D PROPERTIES WILL SEE A RISE OF 7P PER WEEK)

Proposal/Resolution: to approve the recommendation from the Finance Committee to increase the precept by 5% next year (proposed: Cllr Roberts, seconded: Cllr Wells – unanimous).

307/18 DATES OF FUTURE COMMITTEE MEETINGS

- Burial Board informal site visit: Friday 14-12-18, 10.00am
- Planning Committee: 18-12-2018 – at the moment only 1 planning application has been received, for the Ward Members to make a recommendation and this to be relayed to the Full Council for approval unless other applications are received tomorrow in which case the meeting will go ahead.
- Neighbourhood Plan Committee: 08-01-19, 5.30pm
- Finance Committee: 15-01-18, 6.00pm
- Recreations Committee: 15-01-18, 6.30pm
- Planning Committee: 15-01-18, 7.00pm
- Amenities Committee: 05-02-18, 6.15pm

286/18 URGENT INFORMATION

None

Signed (Chairman)

Dated



December 2018 Accounts

Dec-18			
UK Fuels	DD	Pearce's November fuel bill	237.91
Salaries and pensions	TFR	bank transfers – 14 December 2018	7365.79
Cornwall Council	DD	Business rates Toilets Gunnislake	162
Cornwall Council	DD	Business rates Toilets Calstock	139
Cornwall Council	DD	Business Rates Car Parks Gunnislake	130
Cornwall Council	DD	Business Rates Car parks Harrowbarrow	156
Cornwall Council	DD	Business Rates car parks Calstock BR	103
Cornwall Council	DD	Business Rates TVC Office	108
British Gas	DD	Electric toilets calstock monthly	37.08
British Gas	DD	Electric toilets Gunnislake 1/4ly	48.59
British Gas	DD	Albaston chapel	39.06
EDF	DD	Bealswood Road electric	30.11
Biffa	DD	Waste Collection	58.92
Google	DD	Web site services	2.75
Google	DD	Web site services	62.7
Perfect Pastures	BACS	Grass cutting contract	1372.59
o2	DD	4 X MOBILES	101.72
Voip phone	DD	2 X WORK PHONES	4.8
Voip phone	DD	Top up	10
Ford van leases	DD	Courier and Custom	533.02
South West Water	DD	Calstock Toilets	90.5
South West Water	DD	Gunnislake Toilets	321
South West Water	DD	St Anns Playing field	52.96
South West Water	DD	Burial Ground Calstock	40.16
South West Water	DD	Burial ground albaston	16.65
South West Water	DD	Pavillion Bealswood Road	15.82
Seadog IT	BACS	WEBSITE HOSTING	25
GB tool Hire	visa	toilet rolls, stainless steel cleaner, surface cleaner	50.49
Trewarthas	visa	long handled brush roller set	12.98
Toye & Co	BACS	4 X bars for chairman's chain of office	194.28
Amos Pumps	BACS	Pump at Calstock service	243
Saltash Band	BACS	Remembrance Day	250
Viking	visa	paper/refuse sacks/files	190.99
Alex Polglase	bacs	Expenses	37.5
Richard Hoile	bacs	Catering for Remembrance Day	124.87
Kev Hole	BACS	Rubbish clearance for Gunnislake Garden	250
Farm Signs	BACS	E97 public footpath waymarker sign x 15	61.44
Tavistock Gates and Railings	BACS	toggle entrapment at Play parks	150
SSE Lighting	BACS	Replacement of street light column	437.76
Ideal Shopping	visa	Drill bits	35.99
Ryobi	visa	tool kit set	415.96
Your Printer Company	visa	6 x printer ink	101.94
Glasdon	visa	bin	91.61
Neighbourhood Plan			
Cemetery Chapel			
Ear Marked reserves			
			13913.94



Committee	Membership	Committee	Membership
Amenities	R ALFORD I BEECH T LETCHFORD D MCLACHLAN A POLGLASE R RIGGS J ROBERTS J WELLS C WILKES <i>J WAKEM</i> <i>M GREENWOOD</i>	Burial	R ALFORD I BEECH M GREENWOOD J WELLS J WAKEM C WILKES
Calstock Waterfront Working Party	I BEECH A POLGLASE R RIGGS A TINTO <i>J WAKEM</i> <i>M GREENWOOD</i>	Cemetery Chapel Working Party	R ALFORD J IRONS J ROBERTS C WILKES <i>J WAKEM</i> <i>M GREENWOOD</i>
Finance	I BEECH J IRONS D KIRK J ROBERTS A TINTO J WAKEM C WILKES <i>M GREENWOOD</i>	Footpaths	R ALFORD M GREENWOOD D MCLACHLAN A POLGLASE J WAKEM
Neighbourhood Plan	R ALFORD T LETCHFORD J ROBERTS A TINTO <i>J WAKEM</i> <i>M GREENWOOD</i>	Personnel Committee	R ALFORD J ROBERTS A TINTO J WELLS <i>J WAKEM</i> <i>M GREENWOOD</i>
Recreations	M GREENWOOD R HUGHES J IRONS D MCLACHLAN A POLGLASE R RIGGS J WAKEM <i>M GREENWOOD</i> <i>J ROBERTS</i>		