



Minutes of **Full Council Meeting** of the **Calstock Parish Council**  
held on **Tuesday 13 November 2018**,  
in the Tamar Valley Centre commencing at **7.00pm**.

Those present were: -

**COUNCILLORS** -Cllr Alford, Cllr Beech, Cllr Greenwood, Cllr Hughes, Cllr Irons, Cllr Kirk, Cllr Latham, Cllr Letchford, Cllr McLachlan, Cllr Polglase, Cllr Riggs, Cllr Roberts, Cllr Wakem, Cllr Wells, Cllr Wilkes.

Miss Sue Lemon, Clerk. Miss Clare Bullimore, Deputy Clerk (*minutes*).

**264/18**            **CHAIRMAN'S OPENING REMARKS**

Cllr Latham welcomed everybody. In line with GDPR and local government legislation; members were reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities; Crime and Disorder; Health and Safety and Human Rights. She asked people to speak clearly and explained that all meetings may be recorded covertly or overtly.

Cllr Latham then offered her resignation which she assured everyone was solely due to a change in family circumstances and a relocation.

**265/18**            **ELECTION OF CHAIR**

**Proposal/Resolution:** Cllr Wakem be elected as Chair (proposed: Cllr Alford, seconded: Cllr Wells – unanimous). Cllr Wakem thanked the Council and said how privileged he feels to take on the Chairmanship. He gave his sincere thanks to Kate for all of her hard work and cheerful demeanour and encouragement of council and said she should be very proud of all of her achievements – including the difference she has made to Delaware and Gunnislake Primary Academies.

**266/18**            **ELECTION OF VICE CHAIR**

**Proposal/Resolution:** Cllr Greenwood be elected as Vice Chairman (proposed: Cllr Wakem, seconded: Cllr Wilkes – unanimous).

**267/18**            **APOLOGIES**

Cllr Rooker, Cllr Tinto, Cllr Woolford.

**268/18**            **DECLARATIONS OF MEMBERS' INTERESTS IN AGENDA ITEMS**

None

**269/18**            **PUBLIC PARTICIPATION**

Mr Hanley thanked the Parish Council for the Remembrance Sunday parade and Civic Reception and for the hard work that had gone into organising this.

Ms Pengelly spoke about concerns about the closure of the toilets and the general cleanliness of them. She offered to monitor them and clean them if necessary, out of hours. It was



agreed that the matter will be discussed at the next Amenities Committee and a recommendation made to Full Council.

**270/18            APPROVE MINUTES OF LAST COUNCIL MEETING – 09-10-2018**

**Proposal/Resolution:** the minutes be approved (**Proposed:** Cllr Wilkes, **seconded:** Cllr Wells, approved unanimously).

**271/18            NOTE MINUTES AND ASSOCIATED ACTIONS/  
EXPENDITURE/RECOMMENDATIONS OF COMMITTEE MEETINGS:**

**Proposal/Resolution:** all minutes be noted, and associated actions/expenditure/recommendations be approved (**proposed:** Cllr Wilkes, **seconded:** Cllr Wells).

- Planning Committees: 16-10-2018 & 06-11-2018
- Calstock Waterfront Working Party: 16-10-18
- Neighbourhood Development Plan Committee: 24-10-18

**272/18            MATTERS ARISING**

Section 106 Monies

The Clerk has completed 4 application forms, all of which were rejected with an email suggesting that the Parish Council cannot claim any monies. Cllr Kirk is aware that another Parish Council applied for a recreation park and succeeded, so there is perplexity over how to proceed. The recent application for Bridge View Nurseries has been approved subject to the 106 application being completed.

South West Water – Man Hole Covers

Rob Waddle has checked the covers twice recently – they have been on both times and are difficult to lift so he thinks they were accidentally left off by contractors. South West Water still intend to replace the covers.

**273/18            NEW CORRESPONDENCE**

Correspondence from Kate Latham (re resignation) and from Rita Ely (re football pitch at Gunnislake) were noted.

**274/18            STANDING ITEM – CLERK’S INFORMATION/TRAINING**

Email System

The Clerk said any Councillor not on the new email system by the end of November will be charged £15.00 which is what it is costing the Parish Council to keep extending the deadline.

Dropped kerb

The area requested for a dropped kerb would not require a licence; a list of registered contractors has been sent for information and the Clerk is in the process of asking for quotes for the work.

LEADER Funding

The application has been submitted: some additional information was required and sent; it is now being appraised.



**275/18            STANDING ITEM – CALSTOCK FLOOD DEFENCE**

No update since the last meeting.

**276/18            POLICE REPORT**

PCSO Joanne Addems submitted a Police Report for the dates 11th September to 13th Nov.

|                          |                             |   |
|--------------------------|-----------------------------|---|
| Assault                  | Liscombe Close, Gunnislake  | Under Investigation                         |
| Harassment               | Under Road, Gunnislake      | Under Investigation                         |
| Assault                  | St Ann’s Chapel             | Victim Not Supporting Further Police Action |
| Assault                  | Russell Close, Gunnislake   | Victim Not Supporting Further Police Action |
| Assault                  | Calstock Road, Gunnislake   | Under Investigation                         |
| Assault                  | Calstock Road, Gunnislake   | Under Investigation                         |
| Assault                  | Calstock Road, Gunnislake   | Under Investigation                         |
| Assault                  | Rodda Close, Gunnislake     | Victim Not Supporting Further Police Action |
| Misuse of Communications | Russell Close, Gunnislake   | Filed                                       |
| Misuse of Communications | Russell Close, Gunnislake   | Filed                                       |
| Theft from shop          | Gunnislake Stores           | Filed                                       |
| Theft                    | Myrtle Terrace, Drakewalls  | Filed                                       |
| Theft from Motor Vehicle | Delaware Road, Drakewalls   | Filed                                       |
| Theft from Motor Vehicle | Delaware Court, Drakewalls  | Filed                                       |
| Assault                  | Latchley, Gunnislake        | Victim Not Supporting Further Police Action |
| Theft from Motor Vehicle | Dimson, Gunnislake          | Filed                                       |
| Theft from Motor Vehicle | Moorland Way, Gunnislake    | Filed                                       |
| Theft from shop          | Pearce’s Garage, Drakewalls | Filed                                       |
| Burglary                 | Calstock Road, Gunnislake   | Filed                                       |
| Attempted Burglary       | Woodland Way, Gunnislake    | Under Investigation                         |
| Burglary                 | King Street, Gunnislake     | Filed                                       |
| Drug Offences            | St Ann’s Chapel. Gunnislake | Under Investigation                         |
| Drug Offences            | Woodland Way, Gunnislake    | Under Investigation                         |
| Criminal Damage          | Post Office, Gunnislake     | Under Investigation                         |
| Theft from Shop          | Gunnislake Stores           | Under Investigation                         |
| Dog bite                 | Dimson                      | No further action                           |
| Assault                  | Calstock                    | Under Investigation                         |
| Assault                  | Rodda Close, Gunnislake     | Under Investigation                         |
| Arson                    | Harrowbarrow                | Filed                                       |
| Burglary                 | Wain Homes, St Ann’s Chapel |   |

Cllr Riggs asked if a similar report could be produced showing resolutions as well as crimes – the Clerk will ask.

**277/18            STANDING ITEM: 5 DAY PLANNING CONSULTATIONS**

None.

**278/18            STANDING ITEM: TOILETS UPDATE**

Agreed to defer back to Amenities Committee

**279/18            STANDING ITEM: FOSTERS FIELD UPDATE**

Steve Foster was due to see Scott Sharples today – the Clerk will follow this up.



**280/18            STANDING ITEM: WOODLAND WAY CENTRE UPDATE**

Cllr Greenwood reported that the centre is busy. Cllr Kirk is still chasing up the £40,000.

**281/18            STANDING ITEM: NEIGHBOURHOOD PLAN UPDATE**

The Deputy Clerk reported that Cllr Tinto had been voted on as Chairman and the draft plan is with Zoe Bernard John for further screening before the public consultation.

**282/18            STANDING ITEM: CORNWALL COUNCIL REPORT – CLLR KIRK**

Children and Families Service

This service will remain with Cornwall Council

Newbridge Hill

Further work required on this and the bridge: hopefully both pieces of work will be done in conjunction with each other in January 2019 as the road is likely to be closed for a few days. Cllr Kirk has been told there are other walls along the A390 that may be strengthening.

Bridge View Nurseries

The application was supported 10-4 at the Cornwall Committee meeting on Monday 21-11-18 with a condition that the 106 agreement is completed by 30-11-18 or an extension agreed.

Gunnislake and Delaware Primary Academy

Delaware Primary Academy has had a good Ofsted but Gunnislake are working hard to raise standards after a poor inspection. Numbers in Gunnislake School have fallen dramatically but increased housing development may help school numbers.

Josh Bratchley

Cllr Kirk reported that Josh had been involved in rescuing the boys who were trapped in a cave in Thailand and he is a local boy and is proud of him.

**283/18            STANDING ITEM: REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON THE COMMITTEES OR AT MEETINGS OF OTHER ORGANISATIONS**

Cllr Beech reported that he had attended the AGM for the Delaware Community Learning Centre – the preschool is full which provides the main source of income for the DCLC.

Cllr Polglase attended the Localism Summit which focused on Cornwall Council's draft budget, the Library and Information Services with a workshop on how Cornwall Council can work in conjunction with town and parish councils to deliver services.

**284/18            STANDING ITEM: APPROVE ACCOUNTS**

**Proposal/resolution:** to approve the accounts (proposed: Cllr Wilkes, seconded: Cllr Roberts – unanimous).

**285/18            DATES OF FUTURE COMMITTEE MEETINGS**

- Finance Committee, 20-11-18, 6.00pm
- Planning Committee, 20-11-18, 7.00pm
- Recreations Committee, 27-11-18, 7.00pm
- Burial Committee, 27-11-18, 7.30pm
- Neighbourhood Development Plan Committee, 04-12-18, 5.30pm
- Amenities Committee, 04-12-18, 6.30pm (may be subject to change).



**286/18 URGENT INFORMATION**

The Tithe Map has been restored: thanks to Gill in the Buccaneer for looking after it.

**Signed ..... (Chairman). Dated .....**

**November 2018 Accounts**

| Nov-18                |      |   |         |
|-----------------------|------|---|---------|
| UK Fuels              | DD   | Pearce's October fuel bill                  | 84.2    |
| Salaries and pensions | TFR  | bank transfers – 14 November 2018           | 7366.39 |
| Cornwall Council      | DD   | Business rates Toilets Gunnislake           | 162     |
| Cornwall Council      | DD   | Business rates Toilets Calstock             | 139     |
| Cornwall Council      | DD   | Business Rates Car Parks Gunnislake         | 130     |
| Cornwall Council      | DD   | Business Rates Car parks Harrowbarrow       | 156     |
| Cornwall Council      | DD   | Business Rates car parks Calstock BR        | 103     |
| Cornwall Council      | DD   | Business Rates TVC Office                   | 108     |
| Cornwall Council      | BACS | Rent for office Oct - March 2019            | 1705    |
| British Gas           | DD   | Electric toilets calstock monthly           | 35.13   |
| British Gas           | DD   | Electric toilets Gunnislake 1/4ly           | 48.59   |
| British Gas           | DD   | Albaston chapel                             | 39.06   |
| EDF                   | DD   | Workshop                                    | 27.57   |
| Biffa                 | DD   | Waste Collection                            | 47.14   |
| Google                | DD   | Web site services                           | 2.75    |
| Google                | DD   | Web site services                           | 62.7    |
| Perfect Pastures      | BACS | Grass cutting contract                      | 1372.59 |
| o2                    | DD   | 4 X MOBILES                                 | 99.37   |
| Voip phone            | DD   | 2 X WORK PHONES                             | 4.8     |
| Voip phone            | DD   | Top up                                      | 10      |
| Ford van leases       | DD   | Courier and Custom                          | 533.02  |
| South West Water      | DD   | Calstock Toilets                            | 90.5    |
| South West Water      | DD   | Gunnislake Toilets                          | 321     |
| South West Water      | DD   | St Anns Playing field                       | 32.33   |
| South West Water      | DD   | Burial Ground Calstock                      | 22.87   |
| South West Water      | DD   | Burial ground albaston                      | 30.79   |
| South West Water      | DD   | Pavillion Bealswood Road                    | 17.59   |
| J Pote                | BACS | Grass cutting Harrowbarrow                  | 200     |
| Drakewalls Marketing  | bacs | Posters for Remembrance Day                 | 103     |
| Seadog IT             | BACS | WEBSITE HOSTING                             | 25      |
| GB tool Hire          | visa | 5 ltrs cleaner                              | 10.74   |
| John Smiths Tyres     | VISA | tyre paid to K Ninnis                       | 59      |
| PZ Conservation       | BACS | Tythe Map restoration                       | 480     |
| South West Play       | BACS | Repair slide Harrowbarrow                   | 396     |
| HM Land Registry      | visa | Title and map                               | 6       |
| Trewarthas            | visa | various for workmen                         | 59.63   |
| Greenhams             | visa | Toilet cleaners                             | 23.6    |
| Tavy Taskforce        | bacs | 2 days Pleasure Piece                       | 500     |
| B and M               | VISA | Coffee/tea/sugar/plates/cups Rem Day        | 39.27   |
| Amazon                | visa | chainsaw chain sharpener (paid to K Ninnis) | 45      |
| Neighbourhood Plan    |      |   |         |
| Cemetery Chapel       |      |   |         |
| Ear Marked reserves   |      |   |         |