



Minutes of **Full Council Meeting** of the **Calstock Parish Council**  
held on **Tuesday 14 August 2018**,  
in the Albaston Chapel commencing at **7.00pm**.

Those present were: -

**COUNCILLORS** -Cllr Alford, Cllr Beech, Cllr Greenwood, Cllr Hughes Cllr Irons, Cllr Kirk Cllr Latham (Chair), Cllr Letchford, Cllr Polglase, Cllr Riggs, Cllr Roberts, Cllr Rooker, Cllr Tinto, Cllr Wakem, Cllr Wilkes.

Miss Sue Lemon, Clerk

**191/18**            **CHAIRMAN'S OPENING REMARKS**

Cllr Latham welcomed everybody. In line with GDPR and local government legislation; members were reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability) Crime and Disorder; Health and Safety and Human Rights. She asked people to speak clearly and explained that all meetings may be recorded covertly or overtly.

**192/18**            **APOLOGIES**

Apologies were accepted from Cllr Wells, Cllr Woolford and Deputy Clerk Clare Bullimore

**193/18**            **DECLARATIONS OF MEMBERS' INTERESTS IN AGENDA ITEMS**

None

**194/18**            **PUBLIC PARTICIPATION**

Mrs Newland spoke regarding her email in new correspondence item 198/18  
Mr Ben Dance spoke regarding item Skateboard park item 210/18

**195/18**            **APPROVE MINUTES OF LAST COUNCIL MEETING – 10-07-18**

**Proposal/Resolution:** the minutes be approved (**Proposed:** Cllr Wilkes, **seconded:** Cllr Beech, approved unanimously).

**196/18**            **NOTE MINUTES AND ASSOCIATED ACTIONS/  
EXPENDITURE/RECOMMENDATIONS OF COMMITTEE MEETINGS:**

**Proposal/Resolution:** all minutes be noted, and associated actions/expenditure/recommendations be approved (proposed: Cllr Wilkes, seconded: Cllr Beech – unanimously supported)

- Planning Committee: 14-07-18 and 21-07-18\* (amended regarding Cllr Kirk attendance)
- Calstock Waterfront Working Party – 17-07-18
- Remembrance Sunday Working Party – 17-07-18
- Neighbourhood Plan Committee – 24-07-18
- Cemetery Chapel Working Party – 07-08-18



- Amenities Committee – 10-07-18

**197/18            MATTERS ARISING**

Community Network Highways Scheme – application made for Calstock – noted for information

LEADER Funding for Albaston Chapel – application on going.

**198/18            NEW CORRESPONDENCE**

- Planning Appeal dismissed, Mr and Mrs Newton – noted for information
- Ian Read, Honicombe Manor update\* - noted for information purposes
- Grant application – Parish Archives – delegated to Finance Committee
- PROW Clitters – Proposal to support this but to enquire regarding other permissive paths in the area that should also become PROWs. Unanimous support
- Email from Mrs Newland re Sandhill Park – Mrs Newland spoke regarding this issue and informed the Council that despite a number of calls to Cornwall Council nothing had been done so far, the PC had also reported the matter – overgrown trees in Sandhill Park covering the street lights – Cornwall Council have now said that this on their maintenance list. It was suggested that they carry on badgering Cornwall to get the work done before the winter.
- Consultation re CIL – The Chair is going to draft a response and bring this back to full council in September.
- Consultation re Gambling Act – Cllr Polglase offered to draft a response to this
- CALC Letter re Police merger – information only Cllr Beech informed the Council that there is a consultation on line
- Letter from Simon Hadley re 106 monies – The Chair is going to draft a response and copy to all for editing.

**199/18            STANDING ITEM – CLERK’S INFORMATION/TRAINING**

Code of Conduct Training

The Clerk advised members already booked on this training that the date had changed to January 2019. She also advised members that the Clerk at St Cleer Parish Council had her complaint against a member of her council upheld with sanctions against the member. A timely reminder to all that they need to be aware of their actions towards staff as well as members of the public.

Website Training

The Clerk and deputy attended training in Truro regarding the new website.

**200/18            CALSTOCK FLOOD DEFENCE**

Please see item 209/18.

**201/18            POLICE REPORT**

No police report received.



**201/18            STANDING ITEM – 5 DAY PLANNING CONSULTATION**

None

**202/18            STANDING ITEM – NEIGHBOURHOOD PLAN UPDATE**

Cllr Rooker informed the Council that work already completed was being revised and edited by the Project Manager. It will be discussed next week at the NP meeting and is still due out for public consultation in September.

**203/18            STANDING ITEM – TOILETS UPDATE**

Nothing to report.

**204/18            STANDING ITEM – FOSTERS FIELD**

The Clerk to meet with Steve Foster at some stage during the next few weeks.

**205/18            STANDING ITEM: WOODLAND WAY CENTRE UPDATE**

The outstanding £40,000 has still not been forthcoming. Cllr Kirk is chasing this again. Meanwhile broadband has been installed and a number of other classes are being introduced.

**206/18            STANDING ITEM – CORNWALL COUNCIL REPORT – CLLR KIRK**

Newbridge Hill

The work on the bulging wall on Newbridge Hill was undertaken as an emergency as engineers found that the wall was unstable. Road closures will occur later in the year when the reconstruction takes place. The Inspection of Newbridge is now due in September when more road closures are likely.

Bridge View Nurseries

The application did not include Highways issues as there will be a need for a traffic regulation order which will involve public consultation. There is now also a legal challenge against the use of the land.

Rodda Close

Reports of children using the disused manhole to get into the sewers, Highways and South West Water are now looking into the problem.

Cornwall Council

Has gone into partnership with Virgin to create a space port in Newquay.

Future of Callington Library and the one stop shop is under review and may be separate from the school with a view to retrain the librarians as one stop shop advisors. This will not be a good move for anyone using public transport as they will now need to travel to the school and not Callington Town Hall which is next to the bus station.

Calstock

Sand Lane was closed as there was an inspection of the viaduct.

Tamar Valley Line Report

This brings in 13.1 million pounds per annum to the area.

**207/18            STANDING ITEM – REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON THE COMMITTEES OR AT MEETINGS OF OTHER ORGANISATIONS**



None

**208/18            STANDING ITEM – APPROVE ACCOUNTS**

**Proposal/resolution:** to approve the accounts (proposed: Cllr Wilkes, seconded: Cllr Rooker – unanimous). Accounts can be found at the end of the minutes.

**209/18            PROPOSAL FROM THE CALSTOCK WATERFRONT WORKING PARTY FOR CALSTOCK PARISH COUNCIL IN PRINCIPLE TO TAKE OWNERSHIP FOR THE WALKWAY AT CALSTOCK – CLLR TINTO**

Cllr Tinto advised the council that the Calstock Waterfront Working Party recommends that the council take ownership of the walkway at Calstock. After various meetings stakeholders had been identified as the following:

Tamar Community Trust who have agreed in principle to oversee the construction and become the agent to manage the walkway.

Cornwall Wildlife Trust who have agreed to manage the reed bed environment.

The TCT are not allowed to own assets and the EA need a bone fide organisation to take it on which is where the parish council could come in.

After a lengthy discussion which included the points about liability, insurance, more information required and a need to keep the path open it was agreed that the Parish council would in principle take ownership of the walkway without prejudice.

Proposal/resolution: for the Parish council would in principle take ownership of the walkway without prejudice. (proposed: Cllr Tinto, seconded: Cllr Wakem – 13 in favour 1 abstention - Cllr Roberts had left the meeting at this stage)

**210/18            SKATEBOARD PARK DAMAGE**

Ben Dance spoke to the Council regarding the future of the skate board park and how he was interested in being part of the team for the rebuild. He has extensive knowledge of the structure and would be happy to advise and liaise with skate boarders in the area. The clerk advised the council that the workmen had dismantled the skateboard park as it was now dangerous after the recent vandalism. It was agreed to delegate this to recreations where a working party could be set up to discuss the future of the skateboard ramp.

**211/18            HARROWBARROW AND METHERELL WI REQUEST TO TAKE OVER THE TELEPHONE BOX AT METHERELL**

The clerk informed the Council that the WI in Metherell are happy to take over the phone box, which was welcomed by all members.

**212/18            DIG AT CALSTOCK CEMETERY**

The clerk informed the council that she and members of the burial board had met with Chris Smart of Exeter University who had explained what the timetable would be for the dig starting next June. More publicity will be available next year for community involvement.

**213/18            HARROWBARROW PLAY PARK FENCING – CLLR ROBERTS**



Cllr Roberts informed the council that the village hall committee had agreed that there was no need for new fencing around the toddler’s park, and that it could be removed. It was originally in place as there were dogs allowed in the area but now dogs are banned from the park it was deemed an unnecessary expense. The last ROSPA report mentioned that it should be replaced. The workmen will now remove it.

**214/18            PROPOSAL FROM PEROSNNEL COMMITTEE FOR COUNCIL TO ADOPT COMPLAINTS PROCEDURE – CLLR TINTO**

This item was postponed until the next meeting.

**215/18            PROPOSAL FROM PERSONNEL COMMITTEE TO PURCHASE SOUND SYSTEM WITH MICROPHONES TO ENABLE FULL COUNCIL AND PLANNING MEETINGS TO BE RECORDED – CLLR TINTO**

Cllr Tinto informed the Council that Personnel committee had discussed the use of sound recording in meetings to clarify any points that were challenged by members of the public or members of the council and for GDPR and FOI requests. After a lengthy discussion where Councillors could not decide whether this was a good idea it was agreed that the Personnel committee would withdraw the proposal and have further discussion.

Proposal/Resolution: to withdraw the recommendation to purchase sound system with microphones to enable full council and planning meetings to be recorded

(Proposal/Resolution: Cllr Tinto and seconded Cllr Rooker unanimously carried)

**216/18            DATES OF FUTURE COMMITTEE MEETINGS:**

- Planning Committee – 21-08-18
- Neighbourhood Plan Committee – 28-08-2018
- Recreations Committee – 21-08-2018
- Finance Committee – 12-09-18

**217/18            URGENT INFORMATION**

Cllr Alford informed the council that there was a drug problem at Seaview Terrace, members of the public had been seen frequenting a house late at night and drugs have been found stuffed up drainpipes of a neighbouring property. The police and various agencies appear to be involved but this is an on-going situation. Clerk to report to PCSO as neighbours are worried.

The meeting closed at 8.45pm

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**Signed ..... (Chairman)**

**Dated .....**



**August 2018 Accounts**

UK Fuels	DD	Pearce's June fuel bill	74.43
Salaries and pensions	TFR	bank transfers – 11 May 2018	7366.39
Cornwall Council	DD	Business rates Toilets Gunnislake	162
Cornwall Council	DD	Business rates Toilets Calstock	141
Cornwall Council	DD	Business Rates Car Parks Gunnislake	126
Cornwall Council	DD	Business Rates Car parks Harrowbarrow	156
Cornwall Council	DD	Business Rates car parks Calstock BR	105
Cornwall Council	DD	Business Rates TVC Office	108
British Gas	DD	Electric toilets calstock monthly	34.95
British Gas	DD	Gas Cemetery Chapel	52.18
British Gas	DD	Electric toilets gunni 1/4ly	59.29
EDF	visa	electric at pavillion Gunnislake	29.1
EDF	VISA	electric at pavillion St Anns	20.2
Biffa	DD	Waste Collection	98.74
Google	DD	Web site services	2.75
Perfect Pastures	BACS	Grass cutting contract	1372.59
o2	DD	4 X MOBILES	99.25
Voip phone	DD	2 X WORK PHONES	4.8
Ford van leases	DD	Courier and Custom	533.02
South West Water	DD	Calstock Toilets	72.5
South West Water	DD	Gunnislake Toilets	321
South West Water	DD	St Anns Playing field	5.66
South West Water	DD	Burial Ground Calstock	19.31
South West Water	DD	Burial ground albaston	14.92
J Pote	BACS	Grass cutting Harrowbarrow	200
Trewarthas	visa	various	151.12
Callington Garden Machinery	visa	trimmer repair	28.5
Tavy Signs	visa	Parking sign Calstck	30
<b>Exeter University</b>	<b>bacs</b>	<b>Grant for Dig</b>	<b>3000</b>
GB Tool hire	visa	disinfectant	16.68
Seadog IT	BACS	WEBSITE HOSTING	25
Rialtos Business solutions	BACS	Support contract IT Accounts system	142.8
R Sprosen	BACS	Gunnislake Garden	299.25
Viking	visa	lever arch files, stamps	119.44
Google	DD	Gov.uk domain	2.98
Microshade	BACS	GDPR Audit and DPO Services May 2019	660
<b>Neighbourhood Plan</b>			
<b>Cemetery Chapel</b>			
<b>Ear Marked reserves</b>			
			15654.85