



Minutes of the **Neighbourhood Plan Policy Workshop**,
held on **Tuesday 27 February 2018**,
at the Tamar Valley Centre commencing at 1800.

Those present were-

PARISH COUNCIL Glenys Rooker (Chairman), Kate Latham, Terry Letchford, John Roberts, Alastair Tinto,

COMMUNITY MEMBERS – Sylvia Bonsey, David Harding, Clive Frederick-Preece, Martin Smith, Tish Valva, Joan Veale.

Clare Bullimore – Deputy Clerk (Minutes)

Steve Bersford Foster, Project Manager

John Roberts explained that he no longer has any pecuniary interest in a planning application so is back on Council business having stepped down whilst an application he was working on was being decided. He has now withdrawn from the application and is no longer working on it.

1. APOLOGIES

Roger Alford, David Lane, Jean Miller.

2. PUBLIC PARTICIPATION

None

3. APPROVE MINUTES OF LAST MEETING/WORKSHOP 30-01-18, 20-02-18

Proposal: to minutes be approved (proposed: Tish Valva, seconded: David Harding)

Resolution: the minutes were unanimously approved

4. MATTERS ARISING

Any items will be covered within the agenda.

5. NEW CORRESPONDENCE

None

6. REVIEW OF HOUSING POLICY

Steve advised:

- the wording of Policy HP2B needs changing;
- HP2C is duplication of the NPPF so can be removed
- HP3 – three sites that had been in a previous draft have been removed from this policy; he feels that if the NDP relies entirely on Policy 9 Cornwall Council will question how serious we are to housing development so would suggest the sites are included as per policy 8 – he will also work on the wording of this to tighten it up. It was also agreed that a site with over 10 dwellings on brownfield land in the AONB would be expected to provide a higher percentage of affordable housing and/or business unit to offer local employment
- HP4 – a proposal map would be useful here as many locations are listed
- HP5 – change ‘saloon’ care to ‘family sized car’ and change working of point 12, referring to the Cornwall Design Policy

David Harding suggested the Local Insight Social Policy should be referenced, it is in the evidence file and Steve said at the start of the NDP there should be a chapter drawing out of the Evidence Base the key points as bulleted items.



7. FLOOD POLICY

It was explained that the Flood Policy was suggested at the last meeting so needs the NP Committee’s agreement and suggestions.

- Kate said that the list of documents informing the policy needs to be added (David suggested including the Tamar Catchment Flood Management Plan).
- John explained that although SuDS and soakaways help with drainage issues they are not very good for disabled-access so a statement showing thought has been given to this should be included.
- The three types of flooding: fluvial; surface water and tidal should be explained in the justification.
- Include a map showing flood risk areas.
- Include a point about pollution control measures to limit emissions and pollutants being carried into the river.

David had found a website www.ukfloodbarriers.co.uk which shows areas of the parish that are susceptible to high flooding.

8. NEIGHBOURHOOD PLAN COMMITTEE TO APPROVE THE POLICIES FOR PRESENTATION AND REVIEW WITH THE PARISH COUNCIL ON 06 MARCH 2018

Proposal: agree to accept the policies in principle, subject to editorial changes as discussed, and present them to the Parish Council at the workshop on 06-03-18 for discussion/review (proposed: Glenys Rooker, seconded: Alastair Tinto).

Resolution: unanimous support.

Steve explained that once the workshop has taken place and edits made from this discussion, he will work on the narrative and the policies checking for threads and structure.

Kate has adapted a checklist matrix from another area.

9. BUDGET UPDATE

The budget was circulated.

Proposal: approved the budget (proposed Alastair Tinto; seconded: Glenys Rooker).

Resolution: the budget was unanimously approved.

10. REVIEW OF ACTION PLAN AND UPDATE ON PROGRESS

The action plan was reviewed – although it needs updated the Committee could see that we are on schedule.

11. DATE OF NEXT MEETINGS

- Tuesday 06 March 2018, 1800-2030 – Workshop with Parish Council to review and agreed Policies
- Tuesday 27 March 2018, 1800, NP Committee Meeting
- Tuesday 03 April 2018, 1800, Sustainability Criteria exercise

Signed: Date: