



Minutes of a **Remembrance Day Working Party** of the Calstock Parish Council held on **Tuesday 07 August 2018** at the **Tamar Valley Centre** commencing at 1800.

Those present were

Cllr Beech, Cllr Kirk, Cllr Roberts, Cllr Latham, Cllr Rooker, Cllr Wilkes (Chair), Cllr Wakem Miss S Lemon (Clerk) and Miss C Bullimore (Deputy Clerk – *minutes*) and Rev Chris Painter.

*In line with GDPR and local government legislation; members were reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability) Crime and Disorder; Health and Safety and Human Rights. The Chairman asked people to speak clearly and explained that all meetings may be recorded covertly or overtly.*

**1. APOLOGIES**

All present

**2. DECLARATION OF MEMBERS' INTERESTS IN AGENDA ITEMS**

Cllr Latham declared that she is Chair of Governors of the Gunnislake and Delaware School Federation

**3. PUBLIC PARTICIPATION**

Rev. Chris Painter was welcomed to the meeting.

**4. APPROVE MINUTES FROM THE LAST MEETING – 19-06-18**

**Proposal/Resolution:** the minutes be approved (proposed: Cllr Beech, seconded: Cllr Rooker – unanimous).

**5. UPDATE ON PROPOSALS FOR REMEMBRANCE DAY PARADE**

Last Post - Cllr Kirk has confirmed that the Last Post and other relevant songs will be performed at the ceremony

School involvement – Cllr Latham has spoken to the Headteacher of Gunnislake and Delaware Schools who has confirmed that two children will march with the Parish Council – she will also make contact with Calstock and Harrowbarrow School when they return in September. Some of the children's artwork can also be exhibited it was suggested that the children could read some pieces they have been working on.

Lesley Smith – Cllr Wilkes has left a message and will try to make contact again

Saltash Town Band – Cllr Rooker has confirmed they are pleased to be playing again and will continue to be the liaison for them

Tamar Valley Centre – the building has been booked

Archives – the Parish Archives were not planning on holding an exhibition but has said they can put up a display

Rev Painter – an order of service has been used for the last two years; and he would like to be involved again this year. He confirmed that Calstock church bells will ring at 11.00am (along with



many other church bells) but Cllr Kirk questioned this asking if the minute's silence would be at 11.00am – Rev Painter will confirm this. Poppies will be displayed on the outside of Gunnislake Public Hall from mid-October.

**Outstanding/new actions:**

- Arrange PA system
- Send out formal invitations\*
- Publicise the event in local media
- Speak to the town crier
- Ask if the Scouts would like to read as well as placing a wreath
- Check the roll of honour

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There being no further business the meeting closed at 1850.

Next meeting to be held on Tuesday 06 October 2018 at 6pm

Signed..... Dated.....

\* invites to go to:

- Families of those on the Roll of Honours
- Past councillors
- Any local Dignitaries
- MP
- Schools
- Fernleigh House residents
- Fire brigade (Paul from the butchers)
- Mike Kinger as 1<sup>st</sup> responder
- Police
- Football clubs
- Masonic Lodge