



CALSTOCK PARISH COUNCIL

Miss Sue Lemon

Clerk to the Council

Tamar Valley Centre

Cemetery Road

Drakewalls

Gunnislake

Cornwall

PL18 9FE

Telephone 01822 748847

email:clerk@calstockparishcouncil.org.uk

Wednesday 1st August 2018

Dear Member

A meeting of the Remembrance Day Working Party of the Calstock Parish Council will be held on **Tuesday 7th August at 6.00pm** before the Planning Committee at the **Tamar Valley Centre**.

Yours sincerely,

SJ Lemon

Clerk

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.

AGENDA

1. Apologies
2. Declarations of members' interests in agenda items
3. Public Participation ***The public are reminded that items discussed in public participation should only relate to agenda items. If you wish to speak about any other matter, please contact the Clerk or a Councillor to arrange for it to be included on an appropriate meeting's agenda***
4. Update on Proposals for Remembrance Day Parade –
 - Cllr Kirk – to speak to the Last Post and ask if they could sing at the ceremony
 - Cllr Latham – to check with the schools and ask regarding art work for the exhibition
 - Cllr Wilkes – to speak to Lesley Smith
 - Cllr Rooker – to liaise with the Band

Clerk –

- **Book TVC**

- speak to Rev Chris Painter – asked him to attend this meeting,
- arrange PA system,
- organise Reception and invitations,
- speak to Knit and Natter group re poppies,
- publicise in local newsletters – asked Kate to put in each article,
- speak to the Town Crier,
- speak to the Archives
- Contact Harrowbarrow and Calstock Schools