



Minutes of the **Neighbourhood Plan Committee**,
held on **Tuesday 24 July 2018**,
at the Tamar Valley Centre commencing at 1800.

Those present were-

Roger Alford, Sylvia Bonsey, David Harding, David Lane, Kate Latham, Terry Letchford,
Clive Frederick-Preece, John Roberts, Glenys Rooker (Chair), Martin Smith, Alastair
Tinto, Tish Valva, Joan Veale.

Steve Bersford Foster (Project Manager)

Clare Bullimore – Deputy Clerk (Minutes)

1. APOLOGIES

Jean Miller.

2. PUBLIC PARTICIPATION

None

3. APPROVE MINUTE OF LAST MEETING – 26-06-18

Proposal/Resolution: to approve the minutes (proposed: John Roberts, seconded:
Roger Alford – unanimous).

4. MATTERS ARISING

A letter was sent on behalf of the NDP Committee to the North Cornwall Cluster Group,
as instructed at the last meeting.

5. NEW CORRESPONDENCE

An invitation to attend the Housing and Construction Conference – 25th September
2018: David Harding would like to attend, Clare to register his interest.

6. SUBMISSION OF PLAN FOR PUBLIC CONSULTATION

Steve explained that he has spent time on a full edit and policy review of the document,
following Cornwall Council's comments and a basic edit by the drafting group. The
preface has been included and he has worked on the original vision statement which
read more like a mission statement. He has tried to ensure that the 5 topics that were
cited as important are running throughout the whole plan and he has created thematic
chapters based on the NDP policies with the justification now preceding the policies.
Steve talked through some additions and minor edits which the Committee were happy
with.



There was some discussion about the Housing Policy. Steve is still waiting for up to date information from Cornwall Council about housing numbers. He realises that CLP states that the need for Calstock Parish is currently set at 'nil' but cannot guarantee it will stay at this figure. Steve advised that the Plan should reflect open market development as well as affordable housing need and said that a NDP with no housing development is unlikely to be viewed as a credible document. Steve reminded the group that they have already agreed the overall content of the policies and now was not the time to start talking about having a plan with no housing growth. It was agreed that the housing numbers will be confirmed at the next meeting.

Steve has made a start on the Heritage policy and will bring the rest of the document for approval at the next meeting.

7. PLAN FOR THE PUBLIC CONSULTATION

Defer until the next meeting but Glenys and Clare to provisionally think about venues/materials required etc.

8. DATE OF NEXT MEETING

Tuesday 28 August 2018

Action

Book David Harding onto the Housing and Construction Conference

Cost up publicity materials

Purchase book: Guidelines for Landscape and Visual Impact Assessment (as referenced in the document and evidence base)



Action

- Steve to reword LISF 1A to reflect ZBJ’s comments and NDP Committee’s agreement
- Steve to finalise the maps to reflect the NDP Committee’s agreement
- Clare to send Steve a map showing pre-apps that have been submitted recently.

8. ADDITIONAL PIECES OF WORK

Following the comments from CC more work has been identified to be carried out or expanded upon. These being:

- Expand on the Settlement boundaries report for the evidence base
- Assess the allocated sites (and sites of pre-apps and those adjacent to villages)
- Clare to format some of the Parish Online Maps and ensure they are bigger and a different orientation within the document

9. DATE OF NEXT MEETING

Tuesday 24th July 2018, 6.00pm, Tamar Valley Centre (meeting room)

Tuesday 28th August 2018, 6.00pm, Tamar Valley Centre

CB to finalise the edits on the NDP and send to Steve by Friday 06 July 2018, Steve to have prepared the plan for agreement at the July meeting and the August meeting will be used to plan for consultation.

The meeting closed at 1945.

Signed: Date: