



Minutes of **Full Council Meeting** of the **Calstock Parish Council**
held on **Tuesday 12 June 2018**,
in the Tamar Valley Centre commencing at **7.00pm**.

Those present were: -

COUNCILLORS - Cllr Greenwood, Cllr Hughes, Cllr Irons, Cllr Kirk, Cllr Latham (Chair), Cllr Letchford, Cllr McLachlan, Cllr Polglase, Cllr Riggs, Cllr Roberts, Cllr Rooker, Cllr Tinto, Cllr Wakem, Cllr Wells, Cllr Wilkes.

Miss Sue Lemon, Clerk

Miss Clare Bullimore, Deputy Clerk (minutes).

132/18 **CHAIRMAN'S OPENING REMARKS**

Cllr Latham welcomed everybody, she reminded people to speak clearly and that they may be being filmed.

133/18 **APOLOGIES**

Apologies were accepted from Cllr Alford and Cllr Beech.

134/18 **DECLARATIONS OF MEMBERS' INTERESTS IN AGENDA ITEMS**

Cllr Roberts declared an interest in the new correspondence item relating to the Tower Bell restoration as he is a member of the parochial church council.

135/18 **PUBLIC PARTICIPATION**

None

136/18 **APPROVE MINUTES OF LAST COUNCIL MEETING – 09-05-18**

Proposal/Resolution: the minutes be approved (**Proposed:** Cllr Wilkes, **seconded:** Cllr Wells, approved unanimously).

137/18 **NOTE MINUTES AND ASSOCIATED ACTIONS/
EXPENDITURE/RECOMMENDATIONS OF COMMITTEE MEETINGS:**

Proposal/Resolution: all minutes be noted, and associated actions/expenditure/recommendations be approved (proposed: Cllr Wilkes, seconded: Cllr Wells – unanimously supported)

- Planning Committee- 16-05-18 and 05-06-18
- CWWP – 16-05-18

138/18 **MATTERS ARISING**

Calstock Twinning Association

A letter had been received thanking the Parish Council for their donation towards refreshments and for Cllrs Kirk and Latham for attending.

Fowey River Canoe Club Regatta



An email had been received thanking the Parish Council for allowing them to hold the regatta in Calstock and a particular thank you to Cllr Latham for presenting the prizes. They felt the regatta had gone well and hope to hold it in Calstock next year. Cllr Tinto drew attention to the fact that there was some traffic chaos around the Tamar Inn and bus stop which maybe next year would be helped by some traffic marshals.

White Hart Inn

Mrs Grose had asked the Parish Council for some support over music that was being played: the Clerk has had contact with John Butterwick from Cornwall Council who confirms that the Live Music Act 2012 entitles venues to play music outside up until 11.00pm when they can then continue to play music inside until midnight. This supersedes any music licence a pub may have. Cllr Wilkes has had contact with Mrs Grose and she is liaising with Environmental Health who have advised her to keep a noise diary. The music levels may also be measured within the pub. The Chairman thanked both Cllr Wilkes and Cllr Kirk who have offered some advice and support in this matter.

139/18 NEW CORRESPONDENCE

Eloise Travers – Air Quality Volunteer Day

Volunteers had been asked to take part in an awareness raising event in Gunnislake but as it involved standing in the road it was felt that it was too much of a hazard.

Countryside Access Team Forum Representatives

The Countryside Access Team has asked for representatives for their forum, please contact the Clerk's office for more information.

Wain Homes Letter

The Clerk and Chairman had written to Wain Homes asking for a financial contribution to the Parish. Wain Homes have offered £500 and explained that a 106 agreement has been signed for £200,000 to be spent on educational contributions, works to the highway and a payment to the Tamar Estuaries Consultative Forum. This forum is based in Plymouth. Cllr Kirk has been in contact with Kaja Curry from the TECF to suggest that the money should be used within the Parish; possibly to help with the issue of the breach of the bund at Calstock. Cllr Roberts explained how important it will be for the Parish to have an NDP ratified as this would mean that 25% of any CIL contributions will come directly into the Parish.

Sheryll Murray MP Letter

Sheryll Murray has written to ask people to take part in a Clean Air Strategy consultation as published by the Government last month.

Tower Bell Restoration at St Andrews

Sue McClaughry has written to the Parish Council to request a letter of support is written for a heritage restoration project to refurbish the Calstock church bells – it was agreed that the Clerk would write a letter of support.

Ethical Standards Complaint – Simon Mansell

All Parish Councils across Cornwall have received information reminding them about the Code of Conduct. The email from Simon Mansell has been disseminated by the Clerk and Councillors were urged to read it thoroughly. Cllr Rooker reported that many complaints seem to have arisen, in the County, about Neighbourhood Planning and the Parish Council should be mindful of this.

Community Bus Letter



A letter has been received by Mavis Ferguson from the Tamar Valley Community Transport Association – the same letter had been sent to Sheryll Murray MP as there is concern that exemptions to EU regulations are being revoked which would have adverse consequences to a small community group like the Community Bus which is much valued. Cllr Kirk said that she is following this up.

Email re Calstock Bear Necessities Shop

An email was received from Jo Stirling to say that with regret she is closing the Bear Necessities shop as not enough customers were using it. She thanked the Parish Council for their support and asked for their continued support in allowing her to park the van in the allocated space until she can sell it. She also asked whether the Council would be interested in purchasing the electrical box that she had installed at considerable expense. Cllr Tinto suggested that the Parish Council allow her to continue to park there and for this to be reviewed at the end of the year if the van has not been sold but that we would not wish to purchase the electrical box- this was agreed, and the Clerk will send a letter to Jo Stirling to this effect.

Calstock Parish War Memorial

Sam Barnes has sent an invitation to comment on the consultation report for the Calstock War Memorial becoming a listed building. Cllr Greenwood advised that we should consider whether the listing of this will have any impact on future use of the Chapel.

Rural Crime Survey

Individuals are being asked to complete a survey about their perceptions of rural crime. The link to the survey will be disseminated.

140/18 STANDING ITEM – CLERK’S INFORMATION/TRAINING

Nothing to report

141/18 CALSTOCK FLOOD DEFENCE

Cllr Tinto reported that he and Cllr Kirk had attended a meeting with the Tamar Community Trust who are a charity working closely with the AONB. The Environment Agency have approached them to ask if they will undertake to manage the walkway and flooded environment. The TCT seem amenable to this suggestion. It is still unclear exactly how the EA will bridge the breach, but it seems that they will contribute £40,000 towards the work but will not carry out the work themselves. Cllr Kirk is hoping that some of the 106 money that Wain Homes are committed to could be used on this project. Cllr Tinto asked for the Parish Council’s approval that he and Cllr Kirk remain as the Parish Council representatives for subsequent meetings and explained that it is imperative that all agencies and interested parties work together. Cllr Tinto will email any relevant information to the Clerk for dissemination. The Parish Council approved Cllrs Tinto and Kirk remaining as representatives and the Chairman thanked them for undertaking this.

142/18 POLICE REPORT

PCSO Jo Addems sent the following report for the period 12 May 2018 – 12 June 2018:

Public order	Cox Park	Under investigation
Blackmail	St Ann’s Chapel	Under investigation
Misuse of communications	Calstock	Under investigation



Dog not under proper control	Calstock	Victim not supporting further police action
Criminal damage	Gunnislake	Under investigation
Criminal damage	Higher Dimson	Filed
Criminal damage	St Ann’s Chapel	Filed
Taking car without consent	Gunnislake	Filed
Misuse of communications	Woodland Way	Under investigation
Action Fraud	Albaston	Under investigation
Theft	Latchley	Filed
Assault	St Ann’s Chapel	Victim not supporting further police action

Cllr Letchford reported that he has seen more police cars around recently; the Chairman asked that this be reported back to the PCSO.

143/18 STANDING ITEM – 5 DAY PLANNING CONSULTATION

PA18/02405, Bridge House, Delaware.

Proposal/Resolution: agree to disagree (proposed: Cllr Riggs, seconded: Cllr Wakem – vote: 8 in favour of proposal; 5 objections, 2 abstentions).

144/18 STANDING ITEM – NEIGHBOURHOOD PLAN UPDATE

Cllr Rooker reported that the draft document had been sent to Cornwall Council and Zoe Bernard John had returned 152 comments. Some feedback on it was that it is currently too long and the evidence base needs to be improved. The NDP Committee are keen that the Plan retains as much of its ‘uniqueness’ as possible so that it does not become like every other NDP. The next discussion for the Committee to have later this month is to suggest how many houses should be built during the NDP’s lifespan. Despite a lot of work on making amendments to the plan we are currently on schedule for a referendum in the Autumn. Cllr Tinto commented that although he sympathised with the nature of some of the work that is required he was pleased that generally the policy content seemed to be OK.

145/18 STANDING ITEM – TOILETS UPDATE

Nothing to report.

146/18 STANDING ITEM – FOSTERS FIELD

The Clerk is gathering information on the financial costs from Bridgemap Academy but is still waiting to hear on legal matters.

147/18 STANDING ITEM: WOODLAND WAY CENTRE UPDATE

Cllr Greenwood reported that things are progressing but there is still no news on the money from Cornwall Council.

148/18 STANDING ITEM – CORNWALL COUNCIL REPORT – CLLR KIRK

Calstock Viaduct

Cllr Kirk was delighted to report that she was invited to cut the birthday cake to celebrate the 110th birthday of Calstock Viaduct and other train passengers joined in with the celebrations.

Tamar Valley Line Economic Viability Report



The report on the economic importance of the Tamar Valley line is due to be launched next month with full press coverage.

Traffic Survey, Gunnislake

Cllr Kirk has still not had any further information on the proposed traffic survey due to take place in Gunnislake but has been in contact with Eloise Travers to ask more about it.

Mudge's Terrace

Cormac are aware of the bulge at the bottom of the wall where Mudge's Terrace joins Newbridge Hill and should be taking action soon.

Bridge View Nurseries Planning Application

The decision is still on hold – one reason is because of a badger's sett at the end of Johnson Park; an officer is due to assess this on Friday.

Community Chest Money

Cllr Kirk has granted £1000 to help with the renovation of the church bells at Calstock.

Footpath – Newbrige to Netstakes

The river path was due to be included in Cornwall Council's budget this year but it is already over-stretched, so the path will not be undertaken this year, however, Cllr Kirk has asked the portfolio holder, Edwina Hannaford, to help find some extra money.

Gunnislake School OFSTED

Cllr Kirk reported the disappointing OFSTED result that Gunnislake School had which states the school *is in need of improving* – only the rising five provision is regarded as good in the OFSTED report.

149/18 STANDING ITEM – REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON THE COMMITTEES OR AT MEETINGS OF OTHER ORGANISATIONS

None

150/18 STANDING ITEM – APPROVE ACCOUNTS

Proposal/resolution: to approve the accounts (proposed: Cllr Rooker, seconded: Cllr Wilkes – unanimous). Accounts can be found at the end of the minutes.

161/18 ST ANN'S COMMUNITY SHOP – CLLR WELLS

Cllr Wells requested that this is deferred as he has not been given sufficient information to discuss this.

162/18 APPROVAL OF COMMITTEE MEMBERSHIP

The Committee Membership (list to be found after the accounts at the end of the minutes) were approved.

163/18 DATES OF FUTURE COMMITTEE MEETINGS:

- Personnel Committee – 19-06-18, 1.00pm
- Remembrance Sunday Working Party – 19-06-18, 6.15pm
- Planning Committee – 19-06-18, 7.00pm
- Finance Committee – 26-06-18, 5.00pm
- Burial Board (site visit – meet at TVC) – 03-07-18, 6.00pm.



164/18 **URGENT INFORMATION**

None

The meeting closed at 8.05pm

Signed (Chairman)

Dated



June 2018 Accounts

Jun-18			
UK Fuels	DD	Pearce's May fuel bill	111.96
Salaries and pensions	TFR	bank transfers – 11 May 2018	7610.39
Cornwall Council	DD	Business rates Toilets Gunnislake	162
Cornwall Council	DD	Business rates Toilets Calstock	141
Cornwall Council	DD	Business Rates Car Parks Gunnislake	126
Cornwall Council	DD	Business Rates Car parks Harrowbarrow	156
Cornwall Council	DD	Business Rates car parks Calstock BR	105
Cornwall Council	DD	Business Rates TVC Office	108
British Gas	DD	Electric toilets calstock monthly	58.21
Biffa	DD	Waste Collection	55.2
Google	DD	Web site services	2.75
Perfect Pastures	BACS	Grass cutting contract	1392.29
o2	DD	4 X MOBILES	99.37
Voip phone	DD	2 X WORK PHONES	4.8
Ford van leases	DD	Courier and Custom	539.02
South West Water	DD	Calstock Toilets	153
South West Water	DD	Gunnislake Toilets	401
South West Water	DD	St Anns Playing field	5.68
South West Water	DD	Burial Ground Calstock	4.07
J Pote	BACS	Grass cutting Harrowbarrow	200
Chris Canham	BACS	Toilet repairs G and C	70
Arb Masters	BACS	Tree removal Calstock	50
John Fricker	BACS	Removal of soil from Albaston Cemetery	800
Parish On Line	BACS	Annual fee	247.2
Wallgate maintenance plan	BACS	Maintenance contract	1308
Vosper van sale	visa	service WF66 VHK	108
Vosper van sale	visa	service and parts WD16 DLV	189.84
Greenhams	visa	urinal blocks	25.08
Calstock Twinning Assoc	bacs	Grant for Twinning	25
Cornwall Council	BACS	Rent for office April - Sep 2018	1705
JHB	BACS	Parking bays Calstock and Hatching	600
Greenhams	visa	2 x toilet rolls	59.06
Callington Garden Machinery	bacs	Blower repair and strimmer	72.3
E Pascoe & Son	BACS	Memorial wall x 2	2640
Viking	visa	nitrile gloves 3 packs	15.78
Lee Manning	BACS	8 Bags of woodchip for HB playpark	320
PSP Group	visa	insurance WD16 DLV	491.75
Tavistock Taskforce	BACS	Fence in Gunnislake Play park	925
Tavistock Taskforce	BACS	strimming Pleasure Piece	250
Trewarthas	visa	various for workmen	29.73
			21367.48
Neighbourhood Plan			
Cemetery Chapel			
Ear Marked reserves			



Committee	Membership	Committee	Membership
Amenities	R ALFORD I BEECH T LETCHFORD D MCLACHLAN A POLGLASE R RIGGS J WELLS C WILKES <i>K LATHAM</i> <i>J WAKEM</i>	Burial	R ALFORD I BEECH M GREENWOOD G ROOKER J WELLS C WILKES <i>K LATHAM</i> <i>J WAKEM</i>
Calstock Waterfront Working Party	I BEECH A POLGLASE R RIGGS A TINTO <i>K LATHAM</i> <i>J WAKEM</i>	Cemetery Chapel Working Party	R ALFORD J IRONS J ROBERTS C WILKES <i>K LATHAM</i> <i>J WAKEM</i>
Finance	R ALFORD I BEECH J IRONS D KIRK J ROBERTS G ROOKER A TINTO J WAKEM C WILKES <i>K LATHAM</i> <i>J WAKEM</i>	Footpaths	R ALFORD M GREENWOOD D MCLACHLAN A POLGLASE G ROOKER <i>K LATHAM</i> <i>J WAKEM</i>
Neighbourhood Plan	R ALFORD T LETCHFORD J ROBERTS G ROOKER A TINTO <i>K LATHAM</i> <i>J WAKEM</i>	Personnel Committee	R ALFORD J ROBERTS G ROOKER A TINTO J WELLS <i>K LATHAM</i> <i>J WAKEM</i>
Recreations	M GREENWOOD R HUGHES J IRONS D MCLACHLAN R RIGGS <i>K LATHAM</i> <i>J WAKEM</i>	Remembrance Sunday Working Party	I BEECH D KIRK J ROBERTS G ROOKER C WILKES <i>K LATHAM</i> <i>J WAKEM</i>
Neighbourhood Plan Development Committee			
Parish Councillors:	G Rooker, K Latham, R Alford, T Letchford J Roberts, A Tinto		
Community Members:	Sylvia Bonsey, David Harding, David Lane, Jean Miller Clive Frederick-Preece, Martin Smith, Tish Valva, Joan Veale		