



Minutes of a meeting of the **Calstock Parish Council**,
FINANCE AND GENERAL PURPOSES & PERSONNEL COMMITTEE
 held on **Wednesday 25 April 2018**,
 in the Tamar Valley Centre commencing at 1900.

Those present were; -

COUNCILLORS – Cllr Alford, Cllr Beech, Cllr Latham, Cllr Rooker (Chair), Cllr Roberts, Cllr Tinto and Cllr Wakem.

Miss Sue Lemon, Clerk and Miss Clare Bullimore, Deputy Clerk (minutes).

1. APOLOGIES

Cllr Irons, Cllr Kirk, Cllr Wilkes.

2. DECLARATIONS OF MEMBERS’ INTERESTS IN AGENDA ITEMS

None

3. PUBLIC PARTICIPATION

None

4. APPROVE MINUTES OF LAST MEETING – 11-04-18

Proposal/Resolution: Approve minutes of the last meeting 11-04-18 (proposed: Cllr Beech, seconded: Cllr Roberts – unanimous).

5. GRANT APPLICATION PROCEDURE FORM

Cllr Tinto explained that the Personnel Committee had looked at this form in a meeting yesterday, he talked through some minor edits that the Personnel Committee had suggested.

Proposal/resolution: following a recommendation from the Personnel Committee, the F&GPP Committee approve the grant application and procedure, subject to edits being made (proposed: Cllr Tinto, seconded: Cllr Beech – unanimous).

6. GDPR – MICROSHADE SERVICE

The Clerk reported that at a conference last week many Parish Councils have decided to employ contractors to ensure the correct GDPR regulations are in place.

Proposal/resolution: Microshade is contracted to fulfil the role of the GDPR Officer for the first year and carry out the necessary audits, and offer advice (proposed: Cllr Roberts, seconded: Cllr Tinto – unanimous).

The meeting closed at 1915.

Signed..... Date.....