



Minutes of a meeting of the **Calstock Parish Council**
held on **Wednesday 14 February 2018**,
in the Tamar Valley Centre commencing at **7.00pm**.

Those present were: -

COUNCILLORS -Cllr Alford, Cllr Greenwood, Cllr Hughes, Cllr Irons, Cllr Kirk, Cllr Latham
(Chair), Cllr Letchford, Cllr Riggs, Cllr Rooker, Cllr Tinto, Cllr Wakem, Cllr Wells.
Miss Sue Lemon, Clerk
Miss Clare Bullimore, Deputy Clerk (minutes).

25/18 **CHAIRMAN'S OPENING REMARKS**

Cllr Latham welcomed everyone and thanked them for attending on Valentine's Day. She reminded them that they may be filmed, photographed or recorded and delivered a fire safety briefing. She requested that people speak clearly.

26/18 **APOLOGIES**

Apologies were accepted from Cllr Beech, Cllr McLachlan, Cllr Roberts, Cllr Woolford.

27/18 **DECLARATIONS OF MEMBERS' INTERESTS IN AGENDA ITEMS**

None

28/18 **PUBLIC PARTICIPATION**

Ms Grose

Ms Grose talked about issues she is having with the landlord of the White Hart Inn which is adjacent to her house. Ms Grose said that the landlord has stated he will remove the Cornish Hedge to put up fencing; lights are shining into her garden and bedroom; the hand-dryer is noisy, and she has been flooded due to an open drain being blocked [by bins from the pub]. Highways and byways had said that they would put an underground pipe in to resolve the drainage issue, but they have not done so.

Cllr Greenwood suggested she contact Environmental Health about the noise and light pollution.

Cllr Irons said he would speak to the landlord about the Cornish hedge and Cllr Kirk suggested taking legal advice on this if the landlord continues to threaten to remove it as it is a boundary/party wall.

Mr Scoble, Mr Wright – Calstock

Mr Wright and Mr Scoble talked about the Environment Agency's plans for the bund at Calstock. They feel it is an ill-conceived scheme and the Bike Show is at risk of being lost, the river walk is used by lots of people and would also be under threat. They have verbally requested information from the EA under the Freedom of Information Act but the Clerk advised they need to put this in writing.

Simon Platten – Tamar Grow Local

Simon addressed the Council and gave an update on what Tamar Grow Local do: schemes include online farmers' markets with delivery service, market gardening, encouraging



healthier lifestyle and poverty initiatives etc. He also asked if a member of the Parish Councillor could sit on their board if a HLF bid is successful. Simon was thanked for his time and the work he – and TGL – are doing.

29/18 **APPROVE MINUTES OF LAST COUNCIL MEETING – 10-1-18**

Proposal: the minutes be approved subject to an amendment to read that Darren’s Cabs tendered for Gunnislake Station – not Bere Alston.

Proposed: Cllr Wakem, **Seconded:** Cllr Alford

Resolution: the minutes were approved unanimously

30/18 **NOTE MINUTES AND ASSOCIATED ACTIONS/ EXPENDITURE/ RECOMMENDATIONS OF COMMITTEE MEETINGS:**

Proposal: all minutes be noted, and associated actions/expenditure/recommendations be approved

- Planning Committee: 17-01-18 & 07-02-18 (proposed: Cllr Wakem, seconded: Cllr Alford) – Cllr Wakem did request that the minutes be approved but discussion take place about how votes were cast, and it was agreed this be moved to Part II
- Neighbourhood Plan Committee – 18-01-18 (proposed: Cllr Rooker, seconded: Cllr Latham)
- Cemetery Chapel – 30-01-18 (proposed: Cllr Irons, seconded: Cllr Latham)

Resolution: minutes noted, and actions/expenditure/recommendations unanimously approved.

31/18 **MATTERS ARISING**

- The Clerk received one letter thanking her for sending out correspondence about the parked vehicles

32/18 **NEW CORRESPONDENCE**

Simon Platten – Tamar Grow Local

Simon addressed the Council during Public Participation

David McCaffrey – email re nitrogen dioxide

Cllr Kirk has received similar correspondence; David’s ideas about how to lesson Nitrogen Dioxide were noted.

Virginia Grose email re The White Hart Inn

Ms Grose spoke in Public Participation – the Parish Council will contact Highways about the underground pipe and Cllr Irons will talk to the landlord about the Cornish Hedge.

Calstock Twinning Association – breakfast reception

The Twinning Association has invited the Chairman and representatives to attend a breakfast reception on 18th May 2018 (Methodist Church Hall) – they have also requested a contribution towards hall use and refreshments – it was agreed that this be delegated to the F&GPP Committee

Ian Read, Director of Honicombe Manor Park

14-02-18

Initials.....



Mr Read emailed to say that they have received confirmation from Cornwall Council that the new guidance on the residential use on holiday sites has been 'signed off and can be used from now moving forward'. The Enforcement Group will be reviewing sites where a breach was established last year and possibly, any further suspected breaches since then. Mr Read has asked for a copy of the new guidance and it is currently being established as to whether it can be released into the public domain. The Clerk will thank Mr Read and ask him if the Parish Council can have a copy of the guidance once it is sent to him.

Proposal to change off-street parking order – Cornwall Council

Information only – Cornwall Council are consulting on their off-street parking orders

Request for a dog bin

A request for a dog bin to be placed in Rowse Garden, Calstock was made but following an eligibility checklist being carried out there is one within 200 yards, so this would not meet the criterion.

Conflict of Interest – Mr Schemanoff

Mr Schemanoff continues to raise the issue of a conflict of interest and Councillors – in particular with planning concerns. He has been advised to contact Simon Mansell in Cornwall Council. The Clerk has also been getting advice from Sarah Mason in CALC on this matter.

33/18 STANDING ITEM: CLERK’S INFORMATION

The Clerk said that all the play equipment is now in place in King George V field, Gunnislake. She asked whether the Parish Council would like her to organise for a press release and photographs to publicise this. The Parish Council felt this would be a good idea and advised that she liaise with the PTA/School to see if any parents and children could be present. The Clerk will arrange a press release.

34/18 POLICE REPORT

Crime statistics from 17th January – 13th February 2018, as issued by PCSO Addems:

| | | |
|---|----------------------------------|---------------------|
| Criminal Damage | Norris Green | Under Investigation |
| Public Order | King Street, Gunnislake | Filed, no suspects |
| Misuse of Communications | Dimson, Gunnislake | Under Investigation |
| Dog not under control | Whiterocks Park, St Ann's Chapel | Filed, no suspects |
| Theft | Calstock Hall, Calstock | Filed, no suspects |
| Misuse of Communications | Commercial Street, Gunnislake | Filed, no suspects |
| Misuse of Communications | Commercial Street, Gunnislake | Filed, no suspects |
| <i>The above is not a duplication of the first misuse of communications crime</i> | | |
| Criminal damage to property | Edgecombe Way, St Ann's Chapel | Under investigation |
| Dog not under control | Albaston | Under investigation |
| Sexual offences | St Ann's Chapel | Under investigation |
| Theft from motor vehicle | Newbridge Car Park, Gunnislake | Under investigation |
| Criminal damage to property | Calstock Road, Gunnislake | Filed, no suspects |
| Theft | Dimson Day Nursery | Under investigation |



Cllr Greenwood asked whether the PCSO's were regularly in the area and some councillors reported that they have not noted the PCSOs – the Clerk was asked to contact them to see what their commitment is within the parish.

35/18 **5 DAY PLANNING CONSULTATIONS**

None

36/18 **STANDING ITEM: CEMETERY CHAPEL UPDATE**

Cllr Latham gave the background to the Cemetery Chapel HLF bid and explained that, although successful at Stage 1 (on the second attempt), the mid term review did not sound promising for a successful Stage 2 bid with some concern about the proposed level of activity from the Archive volunteers and the project management and accountability structure. Cllr Latham explained that so far, the Parish Council have spent approximately £7000 with the HLF providing the rest of the monies towards developing the bids and employing consultants. The amount of money being requested in Stage 2 was [considerably] more than had been predicted at Round 1. HLF have advised that it would look favourable if the Parish Council made up some of this uplift. The Clerk and Chairman of the F&GPP Committee have advised that the Parish Council cannot afford to put more into it than had previously been committed. Ultimately, HLF do not feel the bid - in its current form - demonstrates enough of an increase in activity for the money being requested. Members of the Cemetery Chapel Committee also feel HLF have moved the goalposts during the process. Cllr Latham reported that the Archives themselves do not feel it is worth pursuing as they are not willing to commit to any further activity development.

Proposal: The Parish Council formally withdraw from the process and do not pursue the HLF bid (proposed: Cllr Latham, seconded: Cllr Rooker).

Resolution: unanimous support to withdraw from the HLF process.

37/18 **NEIGHBOURHOOD PLAN PROGRESS – PRESENTATION FROM CLLR ROOKER**

Cllr Rooker gave a presentation on the Neighbourhood Plan explaining its background and where the Committee is now.

Cllr Tinto sought clarification on what the process is for people giving feedback/comments on the Housing Policy and that the workshop on the 6th March 2018 will allow time for a detailed discussion on the Housing Policy. Cllr Rooker replied that some comments have been incorporated into the Housing Policy for further discussion/agreement and some have been logged to get further advice on. Although all policies will be discussed on 6th March 2018, the Housing Policy will be given the most amount of time. Cllr Tinto feels that the policy currently misses out a controversial point about numbers and the proposed increase in housing stock. However, Cllr Rooker replied that nothing has been finalised and formally agreed.

Cllr Letchford thanked Cllrs Rooker and Latham for their hard work.



38/18 STANDING ITEM: TOILETS UPDATE

There have been items put down the cistern causing blockages and flooding which will have an impact on the Parish Council's water bill. Tiles in the lady's toilets in Calstock have also been disappearing. It was agreed that the remaining tiles be removed, and the walls painted. The Clerk will also contact the Gunnislake Community Matters group to ask them to publish the running costs of the toilets and ask that the community keeps an eye on the toilets in the hope of finding out who keeps damaging them.

39/18 STANDING ITEM: FOSTERS FIELD

No update

40/18 STANDING ITEM: WOODLAND WAY CENTRE

Cllr Greenwood reported that there is an AGM next Thursday and it is hoped several potential trustees will come forward. Cllr Kirk reported that Catherine Thompson, Localism Officer for the Cornwall Gateway Neighbourhood network has taken on this piece of work whilst Steve Foster is away.

41/18 STANDING ITEM: TAMAR WAY

It appears that this is being worked on now.

42/18 STANDING ITEM: CALSTOCK FLOOD DEFENCE

Cllr Tinto reported that over 100 people went to the public consultation. There was a display from the Environment Agency, but it did not have any new information. There seemed to be general positive feedback that the Parish Council had arranged for the consultation and lots of differing views were heard. Cllr Tinto will collate the various scribes of feedback and report back to the Calstock Waterfront Working Party. A further meeting will be held with key representatives and Cllr Tinto with liaison with Cllr Kirk.

43/18 CORNWALL COUNCIL REPORT – CLLR KIRK

Community Chest Money

Cllr Kirk granted £1250 to the Gunnislake Public Hall which now uses up all the funds for this year. The new fund for 2018-19 has not yet been announced.

Sandhill Pavement

The virtual pavement at the bottom of Sandhill has been reinstated but apparently only partially and not as wide as before. Cllr Kirk is awaiting a response from Paul Steen of Highways.

A38 Improvements

Cllr Kirk raised the issue of including the link roads to the A38 and the Tamar Bridge as part of the scoping for improvements to the A38 which are now being contemplated. Andrew Long brought the A388 into discussions and it was agreed that both roads should be included in future plans.

Unitary Divisions



The final decision about the number of unitary divisions is that there should be 87. The Gunnislake and Calstock Division will become the Calstock Division and will revert to what it used to be i.e. the Parish – including the villages of Chilsworthy, Latchley, Harrowbarrow and Metherell. It will be one of the largest populations in the County.

Tamar Valley Line

Cllr Kirk reported that she has responded fully to the consultancy working on a study on the importance of the Tamar Valley Line.

The Stadium for Cornwall

The stadium will be in Truro despite opposition to its location but there is a shortfall of £6million in the proposed private funding. This puts into question whether Cornwall Council will have to make up this shortfall themselves.

River Path, Newbrige

Cllr Kirk has been told that the riverside path will be upgraded this year.

Neighbourhood Plan and AQMA

Steve Havers is due to get back to Cllr Kirk with advice on the Neighbourhood Plan, Cornwall Local Plan and the AQMA and the conflicts within.

44/18 REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON THE COMMITTEES OR AT MEETINGS OF OTHER ORGANISATIONS

Cllrs Latham and Kirk attended the Caradon Network Meeting.
The Clerk and Cllr Latham attended training on GDPR.

45/18 APPROVE ACCOUNTS

Proposal: the accounts be approved (proposed: Cllr Greenwood, seconded: Cllr Tinto)

Resolution: the accounts were unanimously approved.

To be found at the end of the minutes.

46/18 PROPOSAL FROM PERSONNEL COMMITTEE TO ADOPT THE DISCIPLINARY PROCEDURE

Cllr Tinto, as Chairman of the Personnel Committee explained that the Personnel Committee have been working on the Disciplinary Procedure – as disseminated prior to the meeting.

Proposal: The Disciplinary Procedure be approved and adopted by the Parish Council (proposed: Cllr Tinto; seconded: Cllr Rooker).

Resolution: unanimous support

47/18 TITHE MAP – CLLR IRONS

Cllr Irons reported that the Tithe map has now returned to the Parish Council after being lost for some years. It is currently being housed in the Parish Archive office. The map will need careful handling and Cllr Irons is aware of a company in Penzance who conserve such materials but also offer training. Cllr Irons will see if they would like to use the Tithe Map for training purposes and if this would be at no cost to the Parish Council.



48/18 CALSTOCK PARKING ISSUES – CLLR TINTO

In view of the length of time the meeting had already taken and that there are still items to be discussed in Part 2, it was decided to defer this issue to another meeting.

49/18 DATES OF FUTURE COMMITTEE MEETINGS

Burial: 21-02-2018, 6.30pm

Recreations: 07-03-18, 6.15PM

The Clerk told members that there is a Code of Conduct training session in Saltash on 26-03-18 and advised members who have not had such training to attend.

50/17 URGENT INFORMATION

None.

The meeting closed at 8.45pm

Signed (Chairman)

Dated



February 2018 Accounts

| | Feb-18 | | |
|----------------------------|--------|-------------------------------------|----------|
| Already Paid | | | |
| UK Fuels | DD | Pearce's January fuel bill | 179.12 |
| Salaries and pensions | TFR | bank transfers – 14 February 2018 | 7274.72 |
| Cornwall Council | DD | Business rates Toilets Gunnislake | 157.00 |
| British Gas | DD | Electric toilets calstock monthly | 70.11 |
| British Gas | DD | Gas bill Albaston chapel | 50.95 |
| British Gas | DD | Electric Toilets Gunni 1/4ly | 74.78 |
| Biffa | DD | Waste Collection | 55.20 |
| Google | DD | Web site services | 2.75 |
| Perfect Pastures | BACS | Grass cutting contract | 1372.59 |
| o2 | DD | 4 X MOBILES | 95.47 |
| Voip phone | DD | 2 X WORK PHONES | 9.84 |
| Ford van leases | DD | Courier and Custom | 533.02 |
| South West Water | DD | Calstock Toilets | 153.00 |
| South West Water | DD | Gunnislake Toilets | 90.00 |
| South West Water | DD | Burial Ground Albaston | 13.51 |
| South West Water | DD | St Anns Playing field | 27.46 |
| South West Water | visa | Gunnislake Playing fields | 13.81 |
| Trewartha Gregory Doidge | VISA | Various for workman | 22.40 |
| Information Commissioner | VISA | Registration | 35.00 |
| Office 365 Microsoft | VISA | licence | 112.80 |
| Sovereign Interim | BACS | Play equipment Bealswood Road | 7274.05 |
| Lifestyle Richmond | BACS | Business/Mgt Plan HLF | 1710.00 |
| Amway Computing | BACS | IT Plan HLF | 1200.00 |
| S Jackman | BACS | Activity plan HLF | 3500.00 |
| TH Associates | BACS | Project Mngmt | 1560.00 |
| Kevin Hole | BACS | Rubbish clearance Gunnislake garden | 250.00 |
| Tavistock Times | BACS | 2 x adverts casual vacancy | 201.96 |
| Viking | VISA | Stationary | 130.39 |
| Cornwall Council | VISA | Salt bin refill x 2 | 107.26 |
| South West Play | BACS | ZIP WIRE REPAIRS HB Playpark | 1696.80 |
| HMRC | VISA | Tax and NI Employers | 4536.80 |
| GB Tool Hire | VISA | Toilet cleaner and chainsaw gloves | 32.29 |
| Townsweb Archiving | BACS | Annual cost Chronicle Lite System | 354.00 |
| Calstock Village Hall | BACS | Hall hire EA Flood plans | 135.00 |
| To be paid | | | |
| Mike Greenwood | CASH | Tyres for van | 143.00 |
| R Sprosen | chq | Gunnislake garden | 312.50 |
| Cash | visa | Petty cash | 200.00 |
| Total | | | 33687.58 |
| Neighbourhood Plan | | | |
| Cemetery Chapel | | | |
| Ear Marked reserves | | | |

14-02-18

Initials.....