



Minutes of a meeting of the **Calstock Parish Council**  
held on **Wednesday 10 January 2018**,  
in the Tamar Valley Centre commencing at **7.00pm**.

Those present were: -

**COUNCILLORS** -Cllr Alford, Cllr Beech, Cllr Greenwood, Cllr Irons, Cllr Kirk, Cllr Latham (Chair), Cllr McLachlan, Cllr Riggs, Cllr Roberts, Cllr Rooker, Cllr Tinto, Cllr Wakem, Cllr Wells, Cllr Wilkes, Cllr Woolford.

Miss Sue Lemon, Clerk

Miss Clare Bullimore, Deputy Clerk (minutes).

**01/18**            **CHAIRMAN'S OPENING REMARKS**

Cllr Latham welcomed everyone, wished them a Happy New Year. She reminded them that they may be filmed, photographed or recorded. She requested that people speak clearly.

**02/18**            **APOLOGIES**

Apologies were accepted from Cllr Hughes (ill) and Cllr Letchford (family commitments).

**03/18**            **DECLARATIONS OF MEMBERS' INTERESTS IN AGENDA ITEMS**

Cllr Latham asked if anyone had a declaration and reminded people to let the Clerk know if they will be declaring an interest and asking for a dispensation before any meetings.

**04/18**            **PUBLIC PARTICIPATION**

None

**05/18**            **APPROVE MINUTES OF LAST COUNCIL MEETING – 13-12-17**

**Proposal:** the minutes be approved

**Proposed:** Cllr Wilkes, **Seconded:** Cllr Roberts

**Resolution:** the minutes were approved unanimously

**06/18**            **NOTE MINUTES AND ASSOCIATED ACTIONS/ EXPENDITURE/ RECOMMENDATIONS OF COMMITTEE MEETINGS:**

**Proposal:** all minutes be noted, and associated actions/expenditure/recommendations be approved (proposed: Cllr Wilkes, seconded: Cllr Beech)

- Planning Committee: 18-12-17 & 03-01-18 (amendment made)
- Amenities Committee: 03-01-18
- Neighbourhood Plan Committee: 12-12-17
- F&GPP: 13-12-17

**Resolution:** minutes noted, and actions/expenditure/recommendations unanimously approved.

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10-01-18

Initials.....



**07/18            MATTERS ARISING**

- The Clerk has written to residents of Bittams Lane and surrounding area about parking with care (one resident has thanked the Clerk)
- A press release about the precept has been published in the East Cornwall Times
- Sovereign Play are installing equipment at Gunnislake Playing Field this week
- The Clerk has written to the Tamar Bridge Committee to express concern regarding the proposed price increase in tolls

**08/18            NEW CORRESPONDENCE**

Richard Burningham: Devon and Cornwall Rail Partnership

A survey from Richard Burningham about the Tamar Valley Rail Line has been published on the website: please could people fill it in. Cllr Kirk explained that she is a bit disappointed that this is not the economic survey for this branch line that she had expected but has been issued much more widely. However, any feedback may be useful.

**09/18            STANDING ITEM: CLERK’S INFORMATION**

If the Parish Council wish to send a response regarding Cornwall Council’s statement for Community Involvement in Planning, it would need to be written and sent by the end of January. Cllr Kirk said that it would be difficult to issue a co-ordinated response given that the Cornwall Local Plan states that development should cease where there is an Air Quality Management Area. It was agreed that Cllr Latham and the Clerk will send a response.

**10/18            POLICE REPORT**

Crime statistics from 13th December 17 – 10th January 2018, as issued by PCSO Addems:

Common Assault	Harewood Road, Calstock. <i>Suspect Identified victim wishes for no further action</i>
Theft	St Ann’s Chapel. <i>Filed, No suspects</i>
Sexual Offences	CoxPark <i>Under Investigation</i>
Common Assault	Moorland Way <i>Under Investigation</i>
Public Order	St Ann’s Chapel. <i>Filed, No Suspects</i>
Dog out of control	CoxPark <i>Under Investigation</i>
Dog out of control	Calstock <i>Under Investigation</i>
Misuse of Communications	The Square, Gunnislake. <i>Under Investigation</i>

**11/18            5 DAY PLANNING CONSULTATIONS**

None



**12/18            STANDING ITEM: CEMETERY CHAPEL UPDATE**

A mid term review was held in Exeter yesterday (09-01-18). The Deputy Clerk attended this along with the Activity Plan Consultant and the Capital Works Project Manager. The Deputy Clerk reported that HLF raised concerns over the increase in money that has been requested against the level of expected activity output and asked that governance, project leadership and project management be more clearly addressed.

It was made clear by HLF that the Parish Council will be accountable for the activity over the next 20 years and it was suggested that the Parish Council should agree some match funding to meet the overspend and that the Working Party look at the bid to see where costs can be cut (some money was added to meet the needs of HLF e.g. to pay for a Project Manager). Even without the overspend, the project was felt to be high risk in terms of activity output. Clearly, some thought will need to be given as to how to proceed: Cllr Latham will meet with the Chairman of F&GPP and other Councillors who are involved in the Cemetery Chapel to look at options.

**13/18            STANDING ITEM: NEIGHBOURHOOD PLAN PROGRESS HOUSING**  
**POLICY/SETTLEMENT EDGES REPORTS**

Cllr Rooker gave some background to the Neighbourhood Plan for the sake of those Councillors that are new to the concept. She explained that it has been a long process, but it was felt that it is very necessary to give the Parish Council any control or influence in planning decisions. She reminded people that a Planning Development Consultant has been employed to give clear guidance and to help with policy language and that the Committee is now a Committee that the Parish Council has delegated responsibility to write a plan.

Cllr Rooker disseminated the aims, objectives and policy headings that the NP Committee are working on and explained that each policy will be brought back to the Parish Council for review and agreement to progress:



## Neighbourhood Development Plan Structure

### Evidence Base

NPFF – Cornwall Local Plan – Community Engagement – Social/Economic & Environmental Data etc.

### Vision

To conserve and enhance the quality of life, environmental attributes and economic sustainability of the neighbourhood and to ensure the infrastructure is in place to create a sustainable community for the future generations through the empowerment of local people.

Aim: encourage prosperous and thriving settlements which support measured, timely and sustainable development appropriate for local requirements		Aim: promoting a flourishing local economy that exhibits dynamism and initiative/vitality			Aim: endorsing policies which have a positive effect on the environment, mitigate climate change and deliver a reduce carbon footprint. Maintain high quality natural environments within the Parish.	
<b>Objective:</b> To deliver a housing growth strategy tailored to local needs and the context of local settlements (to include Affordable Housing)	<b>Objective:</b> Sustain and improve local facilities for existing and new residents, involving local people in an ongoing basis in the process of plan making, monitoring and delivery of all development	<b>Objective:</b> Conserve village character and prioritise local distinctiveness and every element of change and growth	<b>Objective:</b> Strengthen and support economic activity	<b>Objective:</b> Seek improvements to transport, utility infrastructure and digital connectivity	<b>Objective:</b> Protect green space, the landscape and natural conservation and ensure distinctions remain between villages and larger settlements	<b>Objective:</b> Sensitive development which protects and enriches the landscape and protects wildlife
Policy	Policy	Policy	Policy	Policy	Policy	Policy
Policy	Policy	Policy	Policy	Policy	Policy	Policy
Policy	Policy	Policy	Policy	Policy	Policy	Policy

The draft Housing Policy was written under the expectation that it was likely to be the most contentious. Cllr Rooker drew attention to the fact that the community will ultimately need to support the plan and there is some unfavourable feeling currently due to planning decisions that have not been felt to reflect the community's wishes – in particular the application to change the use of the Cross House Inn from licenced premises.

After discussion regarding Settlement Boundaries, the Neighbourhood Plan Committee agreed that they should be reinstated to give an element of control. The Committee have not altered the edges much: they have narrowed them in the Calstock river area but otherwise gone around curtilages of gardens and pre-agreed development sites.

**Proposal:** the Settlement Edges report is approved for use in the planning policy work of the Neighbourhood Plan (proposed Cllr Wells, seconded Cllr Irons).

**Resolution:** to use the settlement edges, as agreed by the NP Committee, to inform planning policy - 11 in favour, 6 abstentions (5 had not read the report and 1 had a pecuniary interest).

Cllr Rooker explained the rationale behind the draft Housing Policy. Numbers had been taken from Homechoice which suggests a need to build 54 affordable homes. However, most developers will not build only affordable homes which usually make up a percentage of a development (often 30%) and it would be likely that 257 would be required over a 12-year period. Existing applications and commitments cannot be considered. Cornwall Council has stated that Calstock Parish Council's minimum housing target is 0 but advice



we have been given is that a NP will not be passed at referendum that shows no planned development.

Discussion took place with mixed opinions: some strongly feeling that enough development had taken place already and no further development should be supported and others feeling that there needs to be some consideration given to the current teenagers to enable them to have the opportunities to live within the Parish in 10 years' time. There seemed general agreement that a Plan is needed to exert some control.

Discussion continued for some time when it was suggested that people send in individual comments for collation and review. Comments to be received for consideration by Wednesday 31 January 2018 and the Housing Policy to be addressed again.

**14/18            STANDING ITEM: TOILETS UPDATE**

There was a blockage of toilet paper in one of the men's toilets in Gunnislake which has caused a flood.

**15/18            STANDING ITEM: FOSTERS FIELD**

The Clerk announced that Stephen Foster has had some family health difficulties and will be taking a leave of absence to care for his wife. He will be disseminating his work to other network officers but feels that the work on Fosters Field is almost complete.

**16/18            STANDING ITEM: WOODLAND WAY CENTRE**

Cllr Greenwood said that some people have come forward to become Trustees. Cllr Kirk has been assured that the money has been found but is still waiting to be transferred.

**17/18            STANDING ITEM: TAMAR WAY**

Still waiting for Cormac to do the work.

**18/18            STANDING ITEM: CALSTOCK FLOOD DEFENCE**

Cllr Tinto explained a meeting had been held with MP Sheryll Murray (MP for South East Cornwall). It was not a meeting that had been well publicised but arranged by a member of the public. Nevertheless, Cllr Tinto felt the MP was concerned about the issues and said she may be able to fund a public survey. A Calstock Waterfront Working Party will be held to plan the Public Consultation meeting to be held on Saturday 03 February 2018.

**19/18            CORNWALL COUNCIL REPORT – CLLR KIRK**

**Road Closure – A390**

Cllr Kirk remains concerned about the lack of public transport provision during the road closure period. Darren's Cabs tendered successfully for a pre-booking service to operate from Gunnislake train station. Another meeting is being held in the Tamar Valley Centre on 11 January 2018.



Children and Family Scrutiny Committee

Cornwall Council have proposed a 30% increase in the transport fares of 16-19-year olds despite having to remain in education or training provision until the age of 18. There is also a proposal to cease taxi services for children with special needs.

**20/18**            **REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON THE COMMITTEES OR AT MEETINGS OF OTHER ORGANISATIONS**

None.

**21/18**            **APPROVE ACCOUNTS**

**Proposal:** the accounts be approved (proposed: Cllr Greenwood, seconded: Cllr Rooker)

**Resolution:** the accounts were unanimously approved.

**22/18**            **REMINDER OF A390 ROAD CLOSURE 22-01-18 UNTIL 09-02-18**

Item already covered within Cornwall Council report. Cllr Beech asked that it be noted that a parishioner had commented that schools have not been formally told.

**23/18**            **DATES OF FUTURE COMMITTEE MEETINGS**

CWWP:            17-01-18, 6.30PM

Burial:            21-02-2018, 6.30pm

**24/17**            **URGENT INFORMATION**

None.

The meeting closed at 8.45pm

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Signed ..... (Chairman)

Dated .....



**January 2018 Accounts**

<b>Jan-18</b>			
<b>Already Paid</b>			
UK Fuels	DD	Pearce's December fuel bill	52.41
Salaries and pensions	TFR	bank transfers – 10 January 2018	7665.31
Deputy Clerks Mileage	BACS	bank transfers – 10 January 2018	46.90
Cornwall Council	DD	Business rates Toilets Gunnislake	157.00
Cornwall Council	DD	Business rates Toilets Calstock	135.00
Cornwall Council	DD	Business Rates Car Parks Gunnislake	138.00
Cornwall Council	DD	Business Rates Car parks Harrowbarrow	158.00
Cornwall Council	DD	Business Rates car parks Calstock BR	100.00
Cornwall Council	DD	Business Rates TVC Office	105.00
British Gas	DD	Electric toilets calstock monthly	70.11
EDF Energy	DD	Workmans store	37.00
EDF Energy	DD	Public lighting Gunnislake	98.67
EDF Energy	DD	Public lighting Calstock	346.85
Biffa	DD	Waste Collection	44.16
Google	DD	Web site services	2.75
Perfect Pastures	BACS	Grass cutting contract	1372.59
o2	DD	4 X MOBILES	95.47
Voip phone	DD	2 X WORK PHONES	9.84
Ford van leases	DD	Courier and Custom	533.02
South West Water	DD	Calstock Toilets	153.00
South West Water	DD	Gunnislake Toilets	96.00
South West Water	DD	Burial Ground Calstock	6.50
South West Water	DD	St Anns Playing field	6.26
South West Water	DD	Gunnislake Playing fields	16.39
Trewartha Gregory Doidge	VISA	Various for workman	21.67
Collins of Callington	VISA	vinyl gloves	5.49
SSE	BACS	Routine maintenance	47.25
PHS Group	VISA	yearly charge for sanitary disposal	24.00
Allium	VISA	demolition survey Gunnislake pavillion	252.00
SLCC /ALCC	VISA	Membership for clerks	238.00
Arb Masters	BACS	Tree in Gunnislake Garden	400.00
Sovereign Interim	BACS	Play equipment Bealswood Road	4364.44
<b>To be paid</b>			
<b>Total</b>			
			16799.08
<b>Neighbourhood Plan</b>			
<b>Cemetery Chapel</b>			
<b>Ear Marked reserves</b>			