



Minutes of a **Burial Board Committee** of the Calstock Parish Council held on **Wednesday 22 November 2017**, at the **Tamar Valley Centre** commencing at 1830.

Those present were- Cllr Beech, Cllr Greenwood (Chair), Cllr Rooker, Cllr Riggs, Miss S Lemon (Clerk), Miss C Bullimore (Deputy Clerk – *minutes*).

**1. APOLOGIES**

Cllr Alford, Cllr Woolford, Cllr Latham.

**2. DECLARATION OF MEMBERS' INTERESTS IN AGENDA ITEMS**

None

**3. PUBLIC PARTICIPATION**

None

**4. ELECTION OF CHAIRMAN**

**Proposal:** Cllr Greenwood be elected as Chairman (proposed: Cllr Rooker, seconded: Cllr Beech)

**Resolution:** unanimous support that Cllr Greenwood be Chairman.

**5. APPROVAL OF MINUTES DATED 15-02-17**

**Proposal and Resolution:** the minutes be approved.

**6. BURIAL FEES AND BUDGET UPDATE/PRECEPT 2018-19**

Burial Fees

**Proposal:** The Clerk recommends that the price for an ERB (full burial) is increased to £325 and for Cremated Remains is increased to £125: this is less than 5% increase and prices have not gone up since 2015. It was also suggested that a headstone becomes £150 with a Tablet or Wooden Cross £100. On the current schedule of charges there is a walled grave and vase option, but these have not been requested so it was suggested they are removed (proposed: Cllr Greenwood, seconded: Cllr Beech).

**Resolution:** the recommendation is approved (unanimous) and the fees will be adjusted accordingly to take effect from 01 April 2018.

Budget Update

The Clerk reported that the Committee had an income of nearly £7000 last year. However, money still needs to be put aside for the extension at Calstock and for a donation of £3000 towards the Roman Fort excavation project. This is not due to start until the summer of 2019.

**Proposal:** following the Clerk's recommendation it is proposed to put the budget up by 5% to cover the cost of preparing the extension and the committed grant for the archaeological dig (proposed: Cllr Greenwood, seconded: Cllr Rooker).

**Resolution:** the budget for the Burial Committee to be increased by 5% from 01 April 2018.

---

There being no further business the meeting closed at 1845.

Signed.....

Dated.....