



CALSTOCK PARISH COUNCIL

Miss Sue Lemon

Clerk to the Council

Tamar Valley Centre

Cemetery Road

Drakewalls

Gunnislake

Cornwall

PL18 9FE

Telephone 01822 748847

email:calstockpc@googlemail.com

Thursday 02 November 2017

Dear Member

You are summoned to a meeting of Calstock Parish Council which will be held on **Wednesday 08 November 2017** in the Tamar Valley Centre commencing at 7.00pm.

Yours sincerely

SJ Lemon

Clerk

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.

A G E N D A

1. **Chairman's Opening Remarks** regarding the recording of meetings – a reminder that anyone participating in the meeting may be filmed, recorded, photographed or otherwise reported about. Chairman also to remind all Councillors to speak up during debate for any members of the public that are hearing impaired.
2. **Apologies**
3. **Declarations of members' interests in agenda items**
4. **Public participation** (limited to 15 minutes) *Please note items discussed in public participation should only relate to agenda items. If you wish to speak about anything else, please contact the clerk or a councillor to arrange for it to be included on an appropriate agenda.*
5. **Approve Minutes of last meeting*** 11-10-17
6. **Note minutes and associated actions/expenditure/recommendations of Committee meetings*:**
 - Planning Committees: 18-10-17 & 01-11-17
 - F&GPP: 18-10-17
 - Cemetery Chapel Project Team: 5-10-17 & 30-10-17



- Neighbourhood Plan Committee: 31-10-17
7. **Matters Arising:**
 - Action List*
 8. **New Correspondence**
 - South West Water – Calstock Sewage Works
 - Historic Plaques for Calstock Shops
 - Calstock Canoe Race 2018
 9. **Standing Item: Clerk's Information**
 - Localism Summits
 - Clerk and Deputy Clerk's hours – Part 11
 - Richard Hoile – Part 11
 - Opening times over Xmas
 10. **Standing Item: Police Report**
 11. **Standing Item: 5 Day Planning Consultations**
 12. **Standing Item: Cemetery Chapel Update**
 13. **Standing Item: Toilets Update – opening times over Christmas – Recommendation from F&GPP**
 14. **Standing Item: Fosters Field – meeting with Steve Foster 9th November**
 15. **Standing Item: Woodland Way Centre – Decision required**
 16. **Standing Item: Tamar Way Footpath**
 17. **Standing Item: Calstock Flood Defence – update from today's meeting**
 18. **Standing Item: Cornwall Council Report**
 19. **Standing Item: Reports from Members Representing the Council on the Committees or at Meetings of other Organisations**
 20. **Standing Item: Approve Accounts**
 21. **Recommendations from F&GPP Committee - the items to be recommended are:**
 - Staff Support and Appraisal Policy
 - Appraisal Form
 - Training matrix for councillors and staff
 - Personnel sub-committee become a full committee of the council
 - Training and Health and Safety become standing items on the full agenda
 - Office hours over xmas
 22. **Dates of Future Committee Meetings:**
 - Amenities 15 November 2017 6.00pm
 - Planning 15 November 2017 7.00pm
 - Burial 22 November 2017 6pm – budget setting for precept
 - Recreations 22 November 2017 6.30pm – budget setting for precept
 23. **Urgent Information**
 - Cllr Alford – Skittles match
 - Post office closure 10 – 23rd November

Part 2 – If required

After resolution to exclude the Press and Public to consider items which the Council considers being of a confidential nature

*Indicates information enclosed

#Information is available on Councillor Website