



Minutes of a meeting of the **Calstock Parish Council**
held on **Wednesday 13 September 2017**,
in the Tamar Valley Centre commencing at **7.00pm**.

Those present were: -

COUNCILLORS - Cllr Alford, Cllr Beech, Cllr Greenwood, Cllr Hoile, Cllr Hughes, Cllr Irons, Cllr Kirk, Cllr Latham (Chair), Cllr McLachlan, Cllr Riggs, Cllr Wakem, Cllr Wilkes.

Miss Sue Lemon, Clerk

Miss Clare Bullimore, Deputy Clerk (*minutes*).

180/17 **CHAIRMAN'S OPENING REMARKS**

Cllr Latham welcomed everyone – especially members of the public - and reminded them that they may be filmed, photographed or recorded. She requested that people speak clearly. Cllr Latham was granted permission to move agenda items 8 and 16 further up the agenda.

181/17 **APOLOGIES**

Apologies were accepted from Cllr Letchford (away visiting family), Cllr Roberts (conflict of interests), Cllr Rooker (away), Cllr Tinto (other commitments), Cllr Wells (ill), Cllr Woolford (working).

182/17 **DECLARATIONS OF MEMBERS' INTERESTS IN AGENDA ITEMS**

Cllr Greenwood explained that he is a trustee of the Woodland Way Centre, agenda item 16.

183/17 **PUBLIC PARTICIPATION**

In agenda item 8, Lisa Kerslake spoke about using the Millennium Green for her wedding reception and Mr and Mrs Yelland spoke about sewerage lorries in Calstock.

184/17 **APPROVE MINUTES OF LAST COUNCIL MEETING – 09-08-17**

Proposal: the minutes be approved

Proposed: Cllr Hoile, **Seconded:** Cllr Wilkes

Resolution: the minutes were approved unanimously

185/17 **NOTE MINUTES AND ASSOCIATED ACTIONS/EXPENDITURE/RECOMMENDATIONS OF COMMITTEE MEETINGS:**

Proposal: all minutes be noted and associated actions/expenditure/recommendations be approved (proposed: Cllr Hoile, seconded: Cllr Wilkes)

- Planning Committee: 02-08-17, 16-08-17 & 06-09-17
- Cemetery Chapel Project Team: 08-08-17 & 30-08-17
- Calstock Waterfront Working Party: 09-08-17
- Neighbourhood Plan Committee – 29-07-17
- Recreation Committee: 30-08-17
- Personnel subcommittee: 05-09-17
- Amenities Committee: 06-09-17

Resolution: minutes noted and actions/expenditure/recommendations unanimously approved.



186/17 MATTERS ARISING

Action List – matters outstanding, with outcomes/progress

Boat Hire – meeting to be held 22-09-17

Asset Register- Cllr McLachlan and Cllr Rooker to finalise in conjunction with work on heritage assets for Neighbourhood Plan

Telephone box, Metherell – remains unactioned.

187/17 NEW CORRESPONDENCE

LCCP Show – The Latchley, Chilsworthy and Cox Park Show sent in a letter thanking the Parish Council for their donation

Wedding Reception – Lisa Kerlake asked permission to use the Millennium Green for her wedding reception. **Proposal:** subject to Lisa showing the Clerk insurance and a Temporary Events Notice and the event finishing by midnight permission be granted (proposed: Cllr Hoile, seconded: Cllr Wakem) – unanimous support.

Sewage Lorries – Mr and Mrs Yelland spoke about the ongoing issues with the sewage plant in Calstock: many lorries are currently driving to and from the plant which is often not working efficiently. Despite numerous letters to various agencies nothing seems to be achieved. **Action:** Clerk's Office to write to South West Water asking how long it will be for the roof to be repaired and requesting a long-term plan for their sewage works and copy in Environment Agency, DeFRA, Environmental Health, Highways, Cornwall Portfolio Holders and the local MP

188/17 STANDING ITEM: CLERK'S INFORMATION

ID badges were distributed to be worn voluntarily.

189/17 POLICE REPORT

PCSO Jo Addems sent the following report through showing crime from:

08-08-17- 13-09-17:

- Assault, Harewood Road Calstock, Under Investigation
- Criminal Damage, Delaware Court, Delaware, Under Investigation
- Public Order, A390 St Ann's Chapel, Under Investigation
- Criminal Damage, The Orchard, Gunnislake, Under Investigation
- Dog out of control, Cemetery Road, Drakewalls, Filed, No Suspects
- Common Assault, Tavistock Hotel, Gunnislake, Victim not supporting further police action,
- Burglary, Norris Green, Under Investigation
- Criminal damage vehicle, Sand Hill, A390, Filed, No suspects.

PCSO Addems also asked for information on about drug use taking place on Fosters Field as an email had been received reporting this information.

190/17 5 DAY PLANNING CONSULTATIONS

PA17/05649 had been discussed at the previous Planning Committee: Cllr Kirk said that it was due to go to Committee after the Parish Council continued to object to the application but in the meantime amended plans had been uploaded and that these should be discussed. It will be included on the next Planning Committee Agenda.



191/17 STANDING ITEM: CEMETERY CHAPEL UPDATE

A mid-term review is due in November, the Activity Consultant has found some gaps in marketing the project and work continues to progress towards the second-round bid.

192/17 STANDING ITEM: NEIGHBOURHOOD PLAN UPDATE

The Deputy Clerk reported that a Services Audit has been drafted by Cllrs Rooker and Latham. Training and workshops are taking place next week and a grant for £7965 has been secured to go towards the costs of Local Landscape Character Assessment training and the Project Manager's costs.

Cllr Kirk pointed out that she has requested an embargo on development in the Air Quality Management area and was worried that this may undermine development of the Plan; she was assured that the impact of air quality on proposed development was being considered and it may be that such an initiative would be welcomed: no plans have been drawn up for discussion yet.

193/17 STANDING ITEM: TOILETS UPDATE

Nothing to report

194/17 STANDING ITEM: FOSTERS FIELD

This issue of the field being on a mining site has been brought up with Cornwall Council. If the Parish Council ask for freehold, indemnity will not be offered but it would be with a long-term leasehold arrangement (as done with the toilets)

Proposal: a 999-year lease with ground rent of £1.00 (if demanded) to cover indemnity of mining be negotiated with a view to the Parish Council taking Fosters Field on under this arrangement (proposed: Cllr McLachlan, seconded: Cllr Wilkes).

Resolution: unanimous support for proposal.

195/17 STANDING ITEM: WOODLAND WAY CENTRE

Jane Moore asked the Council when they may decide on whether to take on the Woodland Way Centre. She explained that some more consultation had taken place with 8 current users wishing the centre to remain open and continue with current activities.

Cllr Kirk explained that she has spoken to an officer in Cornwall Councillor who said that the ownership is still undecided.

Proposal: a small working party be set up with a finite end date to consider the details and report back (proposed: Cllr Hoile, seconded: Cllr Wilkes).

Resolution: unanimous approval: small working party volunteers: DK, CW, DM, JWa, KL.

196/17 STANDING ITEM: TAMAR WAY

The Clerk has tried to contact Will Glassup from Cormac to check the schedule of work.

197/17 STANDING ITEM: CALSTOCK FLOOD DEFENCE

A meeting is being held with representatives from the Parish Council, community, Environment Agency and Cllr Kirk on Wednesday 20 September 2017. It was noted that the ongoing issues with sewage should be considered in any discussions about the river, flooding etc.



198/17 STANDING ITEM: CORNWALL COUNCIL REPORT – CLLR KIRK

Gunnislake Newbridge

It has finally been agreed that Devon Council will carry out a close-up inspection of Newbridge in the late Autumn which will require specialist equipment. This will mean road closures but some progress may be seen to be made as a result.

Resurfacing and Patching Work

Patching and surfacing work is due to take place on Tamar Way, Crocker's Row, Sandhill to Newbridge and Eric Road in Calstock.

Parking in St Ann's Chapel

Cornwall Council will not enforce the parked cars across the Chapel Close junction as there are no yellow lines and no money to have yellow lines. Discussion ensued as to whether yellow lines would be wanted as the cars would have nowhere to park if not on the road. There was also some feeling that the parked vehicles slow movement down.

Air Quality Management Area

Some 'ideas' from Eloise Travis have been forthcoming but they are only ideas!

One Vision Partnership Plan

Cllr Kirk is concerned about the impact the plan will have on children and family services e.g. benefit changes and cuts will increase the number of children living in poverty; services will be pushed onto voluntary organisations and the community; services will end up privatised; all schools will become multi-academy trusts.

A390

Cllr Kirk has asked Steve Foster, Localism Officer, to include the A390 as a priority for the Caradon Neighbourhood Network: it was highlighted as an issue in 2000 and since then the road has not improved but traffic has increased.

Trees behind Woodland Way

There has been no progress on cutting these as there is a dispute over ownership.

199/17 STANDING ITEM: REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON THE COMMITTEES OR AT MEETING OR OTHER ORGANISATIONS

None to report.

200/17 STANDING ITEM: APPROVE ACCOUNTS

Proposal: the accounts (to be found at the end of the minutes) be approved (proposed: Cllr Wilkes, seconded: Cllr Irons)

Resolution: unanimous approval of the accounts.

201/17 UPDATE FROM THE RECREATIONS COMMITTEE ON KING GEORGE V PLAYING FIELD

The Committee updated the Parish Council that Public Consultation had been held about equipment to be installed on the playing field and purchasing is under way.

202/17 RECOMMENDATION FROM AMENITIES COMMITTEE THAT £4725 IS SPENT ON REMEDIAL WORK AT CALSTOCK CAR PARK

Cllr Wilkes reported that he had spoken to the proposed contractors who confirmed guarantee of product for 20 years and workmanship of 10 years (with two exclusions).



Proposal: £4000 be used from unearmarked reserves and a further £4000 be used from the Chapel earmarked funds on proviso it is put back at the start of April to pay for the remedial work in Calstock Car Park (proposed: Cllr Hoile, seconded Cllr Wilkes)

Resolution: supported (one abstention).

203/17 ANNUAL RETURN

The Clerk reported that the Annual Return has been approved.

204/17 PONTOON AND PARISH QUAY

The Parish Quay has been tidied and cleared, concrete is setting ready for the flip flaps to be installed.

205/17 SSE ENTERPRISE – NEW CONTRACT

The contract for public lighting in Gunnislake is due to be renewed.

Proposal: move to Amenities (proposed: Cllr Hoile, seconded: Cllr Wilkes).

Resolution: to be delegated to Amenities Committee.

206/17 DATES OF FUTURE COMMITTEE MEETINGS

F&GPP: Wednesday 18th October 2017, 6.00pm.

207/17 URGENT INFORMATION

Cllr Hoile announced his retirement from the Parish Council after 15 years’ service. He thanked everyone for their support. His departure brought forward many comments about much he will be missed for his knowledge, humour and support.

There being no further business the meeting closed at 2030.

Signed (Chairman)

Dated



Sep-17			
Already Paid			
UK Fuels	DD	Pearce's August fuel bill	241.42
Salaries and pensions	TFR	bank transfers – 12 September 2017	7069.16
Cornwall Council	DD	Business rates Toilets Gunnislake	157.00
Cornwall Council	DD	Business rates Toilets Calstock	135.00
Cornwall Council	DD	Business Rates Car Parks Gunnislake	138.00
Cornwall Council	DD	Business Rates Car parks Harrowbarrow	158.00
Cornwall Council	DD	Business Rates car parks Calstock BR	100.00
Cornwall Council	DD	Business Rates TVC Office	105.00
British Gas	DD	Electric toilets calstock monthly	26.91
British Gas	DD	Albason Cemetery chapel (gas 1/4ly)	49.80
British Gas	DD	Electric toilets gunnislake 1/4ly	61.71
EDF	DD	Public Lighting Calstock	355.62
EDF	VISA	Pavilion St Anns (under investigation)	435.96
EDF	DD	Public lighting Gunnislake	195.76
Biffa	DD	Waste Collection	44.16
Google	DD	Web site services	2.75
o2	DD	4 X MOBILES	92.63
Voip phone	DD	2 X WORK PHONES	4.80
Ford van leases	DD	Courier and Custom	533.02
South West Water	DD	Calstock Toilets	96.50
South West Water	DD	Gunnislake Toilets	96.00
South West Water	DD	St Anns Playing Fields	12.15
South West Water	DD	Alboston burial ground	14.33
Richard Hoile	TFR	IT Support (included in bank transfers)	150.00
Penpont Ecology Services	BACS	Bat report Chapel	499.70
HSE	VISA	HS Posters	14.00
GB Tool Hire	VISA	toilet rolls and cleaner	101.04
Alastair Guy	bacs	Playboat report	300.00
All Clear	bacs	Wasp nest allotments	95.00
Lizard Work wear	VISA	Shirts etc for staf	125.76
South West Play	BACS	Zip wire maintenance	771.60
Plan Support	BACS	Steve Beresford Foster NP Payment	975.00
Trewartha gregory and doidge	VISA	various	40.23
Amazon	VISA	padlocks printer ink	119.08
Amazon	VISA	People counter/it equipment	113.76
Viking	VISA	refuse sacks and hand soap	112.73
A Scent sation	VISA	bouquet for 50th Wedding anniversary	42.50
Land Registry	visa	2 x searches for deeds	6.00
Lynher Training	bacs	Pete pesticides course	460.00
To be paid			
J Pote	CHQ	Grasscutting Harrowbarrow	200.00
Perfect Pastures	CHQ	Grass cutting contract	1372.59
Le Page Architects	CHQ	Fees	1569.00
R Sprosen	CHQ	Gunnislake garden	204.00
SLCC	CHQ	Seminar Clare and Sue	153.60
Grant Thornton	CHQ	2017 Annual return fee	480.00
Total			18031.27
Neighbourhood Plan			
Cemetery Chapel			