



Minutes of a meeting of the **Calstock Parish Council**  
held on **Wednesday 09 August 2017**,  
in the Tamar Valley Centre commencing at **7.00pm**.

Those present were: -

**COUNCILLORS** -Cllr Alford, Cllr Beech, Cllr Greenwood, Cllr Hoile, Cllr Hughes, Cllr Kirk, Cllr Latham (Chair), Cllr Letchford, Cllr Riggs, Cllr Rooker, Cllr Tinto, Cllr Wilkes, Cllr Woolford.  
Miss Sue Lemon, Clerk  
Miss Clare Bullimore, Deputy Clerk (*minutes*).

**157/17            CHAIRMAN'S OPENING REMARKS**

Cllr Latham welcomed everyone – especially members of the public - and reminded them that they may be filmed, photographed or recorded. She requested that people speak clearly. Cllr Latham was granted permission to move agenda items 16, 20 and 22 further up the agenda and to move agenda item 23 to Part II.

**158/17            APOLOGIES**

Apologies were accepted from Cllr Irons (away), Cllr McLachlan (away), Cllr Roberts (away), Cllr Wakem (holiday), Cllr Wells (ill).

**159/17            DECLARATIONS OF MEMBERS' INTERESTS IN AGENDA ITEMS**

Cllr Tinto declared an interest in agenda item 23 as he knows one of the members of staff socially.

**160/17            PUBLIC PARTICIPATION**

Mr Peter Thompson was present and interested in the Flood Defence plans at Calstock.

**161/17            APPROVE MINUTES OF LAST COUNCIL MEETING – 12-07-17**

**Proposal:** the minutes be approved

**Proposed:** Cllr Letchford, **Seconded:** Cllr Hoile

**Resolution:** the minutes were approved unanimously

**162/17            NOTE MINUTES AND ASSOCIATED  
ACTIONS/EXPENDITURE/RECOMMENDATIONS OF COMMITTEE  
MEETINGS:**

**Proposal:** all minutes be noted and associated actions/expenditure/recommendations be approved (proposed: Cllr Hoile, seconded: Cllr Wilkes)

- Cemetery Chapel Committee – 19-07-17
- Cemetery Chapel Project Team – 27-07-17
- Neighbourhood Plan Committee – 25-07-17
- Planning Committee – 19-07-17
- Recreations Committee – 26-07-17



- Personnel Sub-Committee – 01-08-17
- F&GPP Committee – 02-08-17
- Amenities Committee – 02-08-17

**Resolution:** minutes noted and actions/expenditure/recommendations unanimously approved.

### **163/17            MATTERS ARISING**

#### **Action List – matters outstanding, with outcomes/progress**

Calstock Car Park – to ask a contractor to look at patching the mesh in places

Boat Hire – in contact but waiting for a formal meeting

Asset Register- Cllrs Rooker and Kirk to liaise with Cllr McLachlan and finish the asset register, Cllr McLachlan has done a lot of work on this

Water on Allotments – quotes received, in excess of £12,000 – to be discussed at Recreations Committee

Grass Cutting Butts Meadow – to be incorporated into the current contract

#### **Response to Mr Harding’s comments regarding publishing minutes**

Cllr Hoile explained that there was a set of minutes missing which was a clerical error; they have been sent directly to Mr Harding and uploaded onto the website. The Deputy Clerk has also reordered the agendas and minutes in the appropriate folders on the website to make them easier to access.

### **164/17            NEW CORRESPONDENCE**

Tavistock Town Council – have requested that the Parish Council send a letter of support for their heritage project (agreed by all)

Jane Risdill – sent a letter commenting on the Play Equipment consultation at Gunnislake (to be discussed at Recreations meeting)

Tamar Valley Methodist Church - letter received highlighting that the grass contractors were leaving mown grass in the car park, the Clerk has spoken to the manager of the service so this will hopefully now be resolved.

### **165/17            STANDING ITEM: 5 DAY PLANNING CONSULTATIONS**

None

### **166/17            STANDING ITEM: CORNWALL COUNCIL REPORT – Cllr Kirk**

Cutting of Trees Woodland Way – there was confusion as to who is responsible for this

Footpath from Mudges Terrace to Newbridge – Cornwall Council accept responsibility for this path as it is an old Turnpike Road, Cllr Kirk felt the recommendation to use the alternative footpath was not good, negotiations are under way to create an alternative path above Higher Tamar Terrace

Delaware Preschool & Primary Academy – these two establishments appear to be working collaboratively to provide an early years’ service



Gunnislake Newbridge – having been told there is no budget from Devon County for maintenance of the bridge, Cllr Kirk contacted English Heritage who advised to contact local conservation offices, take photos and inform local media. Cllr Kirk continues to try to get in touch with the relevant conservation officer. Cllr Greenwood reported that someone from Highways has been taking photographs of the Bridge so something may be progressing although no-one has been informed.

Gunnislake Primary School’s Summer Fayre – Cllr Kirk reported with pleasure that she had opened this event and there was a warm, friendly and stimulating atmosphere with well-mannered children.

Market Garden Development – nobody from Calstock Parish bid for the 4 one-bedroomed flats when they became available (advertised on Homechoice)

Parking in St Ann’s Chapel – Cllr Kirk has had reports that residents’ parking near Chapel Close obscures drivers’ views when trying to leave their properties, she will discuss with Highways

Children and Families Cornwall Council – Cllr Kirk expressed concern that Cornwall Council are seeking to establish one body covering all children’s service but there seemed to be no mention of youth service or probation services.

Air Quality Management- the pinch point made no difference so Cornwall Council suggest reverting to the plan of cutting down the trees on Sandhill. There was much discussion about the poor route but no easy solutions; Cllr Kirk reminded the Parish Council that some architects had drawn up plans for a second crossing: Cllr Wilkes felt this should be presented and if favoured a petition started.

**167/17            STANDING ITEM: REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON THE COMMITTEES OR AT MEETINGS OF OTHER ORGANISATIONS**

None to report

**168/17            STANDING ITEM: POLICE REPORT**

PCSO Addems sent through the following report for crime statistics from 13<sup>th</sup> July – 8<sup>th</sup> August 2017:

- |                          |                          |  |
|--------------------------|--------------------------|--|
| • Public Order           | Woodland Way, Gunnislake | Under Investigation                        |
| • Harrassment            | Sandhill, Gunnislake     | Under Investigation                        |
| • Assault                | Chilsworthy              | Under Investigation                        |
| • Burglary, non dwelling | Harrowbarrow             | Filed, no suspects                         |
| • Public Order           | Woodland Way, Gunnislake | Filed, no suspects                         |
| • Assault further        | Sandhill, Gunnislake     | Filed, victim not supporting police action |



**169/17            STANDING ITEM: CEMETERY CHAPEL UPDATE**

Cllr Hoile reported that a second review had taken place with HLF, no concerns raised and plans appear to be progressing well. The Activity Consultant has finalised the Phase 1 report and is working on Phase 2.

**170/17            STANDING ITEM: NEIGHBOURHOOD PLAN UPDATE**

The Committee are keen to undertake some training on Local Landscape Character Assessment which is run through Cornwall Council: The Deputy Clerk is finalising a date for this. There has been a presence at various summer events which has been arduous but with some positive feedback. The Committee are looking at Housing Targets in line with Cornwall Council policy and housing need numbers.

**171/17            STANDING ITEM: TOILETS UPDATE**

Nothing to report

**172/17            STANDING ITEM: TAMAR WAY FOOTPATH**

Cormac are due to start work next month – Cllr Kirk is concerned that there has been confusion as to the work that is being planned: tarmac skelpings are due to be compressed (rather than chippings being laid), however this will not be a permanent solution. A member of Cornwall Council reports that affidavits have been received in Cornwall Council to look at making it a definitive path but there is a 10 year back log. A quote has already been received from one contractor to make the path stepped. Mr Carlise the owner of the wall offered to contribute towards the cost of making the path good as he is keen to fix his wall which is in a state of collapse. The Clerk has applied for £1000 from the AONB Sustainable Development Fund and has heard that some -if not all- has been agreed.

**Action:** to check the current quote still stands and try to gain a further one for the Parish Council to decide whether to go ahead and get the work done.

**173/17            STANDING ITEM: FOSTERS FIELD**

Legal papers are being drawn up, the Clerk is hopeful to have more to report in September.

**174/17            STANDING ITEM: WOODLAND WAY CENTRE**

Steve Foster, Localism Officer, has located the original lease. He has found no details of the financial agreement that had been made between Caradon District Council and the Woodland Way trustees which appears to have been lost when Cornwall Council took the Centre on after the dissolution of Caradon District Council. Steve is liaising with senior officers in Cornwall Council to look into this.



**175/17            STANDING ITEM: APPROVE THE ACCOUNTS**

**Proposal:** the accounts (to be found at the end of the minutes) be approved (proposed: Cllr Wilkes, seconded: Cllr Alford)

**Resolution:** the accounts were approved

**176/17            STANDING ITEM: CALSTOCK FLOOD DEFENCE PLANS**

A written update has been received from Dan Boswell from the Environment Agency who was unable to attend the meeting in person. The Environment Agency have undertaken topographic and threshold surveys of the existing defences and properties which may be at risk of flooding. Discussions have been held with Cornwall Wildlife Trust and the Tamar Valley AONB to make them aware of the project and to ascertain whether they may be an appropriate partner to help in the management of any habitat created as part of any potential scheme. Reports have also been drafted regarding ecology and heritage constraints and opportunities.

They have begun to 'build' a model to gain a better understanding of flood risk around Calstock. It is likely that the public consultation will now be held slightly later than previously anticipated - probably October. Cllr Kirk has also met with Dan Boswell.

Cllr Hoile added that the amenities committee have set up a Calstock Waterfront Working Party.

**Proposal:** the CWWP look in more detail at the issue and report back to the Council and to consider the permissive path that the Parish wants to keep (proposed: Cllr Hoile, seconded Cllr Tinto)

**Resolution:** all agreed.

Mr Thompson (public participation) was invited to attend the Working Party meeting and will be added to the communications list.

**177/17            STANDING ITEM CLERK'S INFORMATION**

Nothing to report

**178/17            CLAY INSTALLATION**

Rosie Fierek outlined a plan for installing a life-size Bal Maiden – outline proposal can be found at the end of the minutes. She asked the Parish Council for support for the installation; the Parish Council have already pledged £250 towards it.

**Proposal:** to support the project as much as possible and allow the installation (proposed: Cllr Latham, seconded: Cllr Greenwood).

**Resolution:** to support the project

**179/17            RECOMMENDATION FROM F&GPP: PAYSCALES OF WORKMEN AND DEPUTY CLERK TO INCREASE**

Moved to Part II



**180/17            DATES OF FUTURE COMMITTEE MEETINGS**

- Amenities Committee, Wednesday 6<sup>th</sup> September 2017, after Planning
- Cemetery Chapel Project Team, Wednesday 30<sup>th</sup> August 2017, 2.30pm
- Recreation Committee, Wednesday 27<sup>th</sup> September 2017, 6.30pm

**181/17            URGENT INFORMATION**

None

There being no further business the meeting closed at 2030.

**Signed .....** (Chairman)

**Dated .....**



Aug-17			
<b>Already Paid</b>			
UK Fuels	DD	Pearce's July fuel bill	213.45
Salaries and pensions	TFR	bank transfers – 11 August 2017	8350.92
Clerks mileage	TFR	bank transfers – 11 August 2017	55.00
Cornwall Council	DD	Business rates Toilets Gunnislake	157.00
Cornwall Council	DD	Business rates Toilets Calstock	135.00
Cornwall Council	DD	Business Rates Car Parks Gunnislake	138.00
Cornwall Council	DD	Business Rates Car parks Harrowbarrow	158.00
Cornwall Council	DD	Business Rates car parks Calstock BR	100.00
Cornwall Council	DD	Business Rates TVC Office	105.00
British Gas	DD	Electric toilets calstock monthly	24.93
British Gas	DD	Albason Cemetery chapel	55.27
British Gas	DD	Electric toilets gunnislake 1/4ly	61.71
EDF	DD	Electric Workshop 1/4ly	37.00
Biffa	DD	Waste Collection	44.16
Google	DD	Web site services	2.75
o2	DD	4 X MOBILES	93.24
Voip phone	DD	2 X WORK PHONES	4.80
Ford van leases	DD	Courier and Custom	533.02
South West Water	DD	Calstock Toilets	96.50
South West Water	DD	Gunnislake Toilets	96.00
South West Water	DD	St Anns Playing Fields	11.20
South West Water	DD	Alboston burial ground	14.33
Richard Hoile	TFR	IT Support (included in bank transfers)	150.00
GB Toolhire	VISA	Jack hammer hire	42.00
Collins of Callington	VISA	Toilet Duck	4.58
PHS	VISA	Sanitary contract yearly Public toilets	59.90
Digital ID	VISA	ID Cards	163.50
Drain care	BACS	cctv report Alboston chapel	294.00
Tavistock Woodland	VISA	Wood for fence at Calstock	26.78
S Jackman	BACS	Invoice for Chapel	1000.00
A Huggins	BACS	Invoice for services	60.00
Survey Monkey	VISA	NP Surveys	408.00
GB Tool Hire	BACS	toilet rolls and cleaner	71.83
Amazon	VISA	50m expanding hose	36.99
<b>To be paid</b>			
J Pote	CHQ	Grasscutting Harrowbarrow	300.00
Perfect Pastures	CHQ	Grass cutting contract	1372.59
Le Page Architects	CHQ	Fees	1554.00
Trewartha gregory and doidge	CHQ	various	83.57
Viking	CHQ	stationary	163.49
Kate Latham	CHQ	Travel expenses	130.00
Dougal McLachlan	CHQ	Travel expenses	26.20
Gunnislake Football club	CHQ	goal posts - grant Recreations Committee	700.00
St Anns Football club	CHQ	goal posts - grant Recreations Committee	700.00
Collins of Callington	CHQ	Toilet Duck	4.58
<b>TOTAL</b>			<b>17839.29</b>
Neighbourhood Plan			
Cemetery Chapel			



## OUTLINE PROPOSAL FOR CERAMIC ART WORK

Site: Gunnislake - curvy toilet block wall near main car park

The plan is to make and install a design which has the following features:

1. Two life-size figures in friendly discourse - one a Bal Maiden and the other a modern child. This would represent the past talking to the present (and, potentially the future).
2. A mine building or wall of worded 'granite' stones, with a few ivy leaves growing over it to represent the passing of time and Nature's repossession of the industrial landscape.

We would like to have substantial community involvement, and I propose that we invite locals, via workshops, to make the tiles that represent stones and ivy. They would choose a word that they associate with Gunnislake, and impress it (with alphabets pre-made by me) into their 'granite' stone. Words could be inspired by many things, including: industry, commerce, community, history, current aspects, geography, nature, emotions, people ...

**MATERIAL:** This would be clay fired to stoneware (vitreous and impervious to water) fixed with a specialist flexible cement. The clay and the cement are safe, inert and should be hardy in all weathers, tried and tested on several sites. Much of the colouring would be achieved by using minerals that were traditionally mined locally.

An example of related (but different) work is the large mural '**FISHER FOLK**' in Silver Street, Saltash installed in 2009. This includes figures and word tiles.

Another example of one of my figures a bit closer to home is at The Pottery in Albaston. A life-sized ceramic figure is on the end of our gallery building, and the illusion is that she is reaching up to install the letter '**O**' to complete our '**THE POTTERY**' sign. Visitors are welcome to view her.

**COSTINGS:** I understand that funding will have to be raised by various means and that the Parish Council is happy to give £250 to kick start the project.

My fee will need to cover: design, materials, manufacture, workshops, firings and installation. I estimate this will be in the region of £3000

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