



Minutes of a meeting of the **Calstock Parish Council**  
held on **Wednesday 14 June 2017**,  
in the Tamar Valley Centre commencing at **7.00pm**.

Those present were: -

**COUNCILLORS** -Cllr Alford, Cllr Beech, Cllr Greenwood, Cllr Hoile, Cllr Irons, Cllr Kirk, Cllr Latham (Chair), Cllr Letchford, Cllr Riggs, Cllr Roberts, Cllr Tinto, Cllr Wakem, Cllr Wilkes, Cllr Flahsman (Cornwall Councillor).  
Miss Clare Bullimore, Deputy Clerk (*minutes*).

#### **118/17 CHAIRMAN'S OPENING REMARKS**

Cllr Latham welcomed everyone and reminded them that they may be filmed, photographed or recorded. She requested that people speak clearly.

#### **119/17 APOLOGIES**

Apologies were accepted from Cllr Rooker (away), Cllr Wells (away), Cllr Woolford (working).  
No apologies were received from Cllr McLachlan.

#### **120/17 DECLARATIONS OF MEMBERS' INTERESTS IN AGENDA ITEMS**

Cllr Greenwood is a member of the Woodland Centre, the Parish Council voted to allow him a dispensation to remain in the room and add to discussion.

#### **121/17 PUBLIC PARTICIPATION**

Members of the public were present but did not speak.

#### **122/17 APPROVE MINUTES OF LAST COUNCIL MEETING – 17-05-17**

**Proposal:** the minutes be approved

**Proposed:** Cllr Roberts, **Seconded:** Cllr Alford

**Resolution:** the minutes were approved unanimously

#### **123/17 NOTE MINUTES AND ASSOCIATED ACTIONS/EXPENDITURE/RECOMMENDATIONS OF COMMITTEE MEETINGS:**

**Proposal:** all minutes be noted and associated actions/expenditure/recommendations be approved.

- Planning Committees: 24-05-17 & 07-06-17 (proposed Cllr Roberts, seconded Cllr Letchford)
- Recreation Committee: 31-05-17 (proposed Cllr Wakem, seconded Cllr Latham)
- Cemetery Chapel Project Team: 22-05-17, 23-05-17 (proposed Cllr Hoile, seconded Cllr Latham)
- Neighbourhood Plan Strategy Board: 09-05-17 (proposed Cllr Latham, seconded Cllr Letchford)
- Amenities (proposed Cllr Latham, seconded Cllr Beech)
- Footpaths (proposed Cllr Greenwood)

**Resolution:** minutes noted and actions/expenditure/recommendations unanimously approved.



## **124/17 MATTERS ARISING**

### **Action List**

Bus Shelters – bus shelter at Sand Hill due to be installed by end of next week

Amenities – tours completed

Telephone boxes – Harrowbarrow box will be covered by CPC insurance and the other boxes will be reviewed in July

Fosters Field – ongoing, progressing

Gunnislake Traffic Enforcement – signs are needed to explain any lines otherwise they can't be enforced: Cllr Wakem said there are signs present at bottom of King Street and Chapel Street – the Clerk's office to take photos and send to enforcement. No signs are present in Calstock and there is no money in the budget (at Cornwall) to enforce the May-September order.

Dog bin – the Clerk to apply to the Community Chest fund in July when it is live

Electricity Point – Gunnislake Car Park – cheapest option would be £10,000 and costs go up to £55,000 – the Clerk has requested that Gunnislake is added to a list to be considered by Cornwall Council should grants become available again and she explained that there is an Air Quality Management Plan

Calstock Car Park – awaiting two more quotes

### **Neighbourhood Plan**

The Neighbourhood Plan Committee met last night – they agreed to be a budget-holding Committee and Glenys Rooker was appointed Chairman. The Project Manager is starting to move work forward. Cllr Kirk queried the lack of reference to Air Quality Management – it was explained that the Neighbourhood Plan has not yet written a plan but it would undoubtedly be taken into account.

### **Toilets**

There has been a spate of items being pushed down the toilets; notices will be going out on GCM's Facebook page. They will continue to be kept open for the time being.

### **Cemetery Chapel**

The Activity Plan Consultant has started and various capital work surveys are underway.

### **5 Day Planning Consultation**

PA17/03030: agree with Planning Officer (two abstentions: JR/RA)

PA17/04626: agree to disagree (one abstention: AT, one objection: JR)

### **Tamar Way Footpath**

No further information: work due to take place in August, item to remain on agenda until the work has been completed.

## **125/17 POLICE REPORT**

PCSO Addems sent through crime figures from 17th May – 13th June 17

- Burglary – Calstock CP School – Under investigation
- Assault – Church Lane – Filed. Victim does not wish to pursue a complaint
- Criminal Damage – Harrow barrow Park – Under Investigation
- Theft from shop – Drakewalls – Goods Recovered – Filed.



### **126/17 NEW CORRESPONDENCE**

The following agencies have requested funding:

- Calstock Parish Archive Trust
- LCCP Horticultural Show
- Gunnislake Festival Committee
- Calstock Footpath Society
- Harrowbarrow Preschool

It was approved to delegate these to F&GPP.

Small Business Rate Relief – letter has been received to say that no relief has been granted  
Harrowbarrow and Metherell Community Association – a cheque was received for £450 towards recent refurbishment which the Parish Council were very appreciative of.

### **127/17 NAME BADGES/BUSINESS CARDS**

Cllr Wilkes asked if there are plans to have ID badges or cards as evidence of Councillor's role when they are representing the Parish Council. In the past name cards have been printed in-house. The price of name badges will be priced up.

### **128/17 CALSTOCK FLOOD DEFENCE IMPROVEMENT SCHEME – ENVIRONMENT AGENCY: DAN BOSWELL AND JULIAN BROOK-HOUGHTON**

Dan Boswell explained that the Environment Agency is investigating proposals as to how best to continue to manage the flood risk from the Tamar in Calstock. The existing embankment is vital but surveys indicate it is in poor condition. Options are being explored to develop an affordable scheme that will continue to protect properties. Current options look as though the existing embankment may be moved inland, away from the river, where it will be under less pressure from erosion. Under this option, the permissive pathway may need to be permanently diverted. The Environment Agency is trying to work with key partners and welcomed Cllr Kirk's offer to meet with her to discuss plans in more details. There was much discussion about the concerns within the village about the flood risk defence and Cllr Tinto also suggested a small group meet with the EA. Cllr Latham thanked them for coming and hoped that they would attend regularly as the plans progress.

### **129/17 NEWBRIDGE HILL, CLLR WAKEM**

Cllr Wakem raised ongoing concerns about the state of Newbridge Hill (vegetation, trees growing from it etc). He would like the Parish Council to put more pressure on Devon Council who are supposed to be maintaining it. It was suggested a meeting be arranged with Adrian Drake, Highways, Cornwall and Devon representatives with Cllrs Kirk and Wakem present. The Clerk will try to arrange a meeting.

Cllr Wakem also mentioned the litter that is left on Newbridge Hill because residents leave their rubbish out overnight rather than putting it out in the morning: letters to be written by the Clerk's Office and it was suggested that the letter include the fact that strong animal-proof bags can be



purchased from Cornwall Council. Cllr Wakem also mentioned vegetation that is still overhanging the road from Homeleigh House.

### **130/17 AONB**

Ben Dancer we welcomed, representing the AONB. He was asked how he felt the Parish Council and Tamar Valley AONB could work more closely in promoting local projects and plans. Ben said that he felt the team would welcome any information sharing and suggested regular meetings be set up between relevant staff every two months. Cllr Latham will approach the Manager of the Tamar Valley AONB to set up some regular meetings.

### **131/17 STEAMBOAT GATHERING 2018 – IAN RICHARDS**

Ian Richards explained that he is a local resident and would like to set up a steam boat rally on the weekend of 23/24 June 2018. This was met with enthusiasm and support from the Parish Council.

### **132/17 PARISH QUAY**

The Clerk let the Parish Council know that the Calstock Waterfront Working Party will be visiting the Parish Quay next week as there are a number of cars parked on it at the moment and evidence of work having taken place on the vehicles.

### **133/17 WOODLAND CENTRE – MRS FRENCH, MRS COX**

Mrs Moore explained that only 4 trustees remain of the original 17 for the Woodland Centre. The Woodland Centre was originally built to be a community centre to be used by the local residents of Woodland Way who were originally senior citizens. Government policy has meant that housing policy has changed and a number of younger people/families are now living in Woodland Way which has diminished the number of activities in the Centre. The building was originally leased to the charity by Caradon District Council; the lease states that £48,000 would be held for the charity to use for maintenance costs, fire equipment, water rates. This money has not been seen by the Charity and it is feared that it has been swallowed up by Cornwall Council when the district councils became defunct.

The current trustees held an AGM and explored whether new trustees would come forward and try to make the building viable. Unfortunately, people did not volunteer. The other options would include the current trustees being re-elected with a brief to wind up the charity and hand the building back to Cornwall Council *or* would the Parish Council become Trustees and take over the charity.

The Clerk is meeting Steve Foster from Cornwall Council on Friday to look into this in more detail and Cllr Kirk is also following up with Cornwall Council. Further information is required as the current lease stipulates the activities it should be used for which can no longer be sustained with



the change in housing demographic. This will be brought up at the next Council Meeting for further information.

### **134/17 CORNWALL COUNCIL REPORT**

#### **Cllr Kirk**

##### Cornwall Council Committees

Cllr Kirk explained that Cornwall has now formed a cabinet with the Lib Dems joining up with other parties. Cornwall Council will now have 4 scrutiny committees rather than the 10 committees they used to have. Cllr Kirk has joined the Children's Committee.

##### Kingswood Road

There has been a smart plaque unveiled on the site of the gas works; unfortunately, Cllr Kirk has noticed that this land is for sale despite the lack of vehicular access.

#### **Cllr Flashman**

Cllr Flashman had attended the Miscellaneous Licencing Committee that morning. He explained that Cornwall Council no longer provide lunch and this is likely to discourage people from putting themselves forward. He said it may be useful for people to attend an Officer's Meeting on Friday 23<sup>rd</sup> June 9.00am to meet Cornwall Officers.

### **135/17 ACCOUNTS**

**Proposal:** the accounts be approved (proposed Cllr Irons, seconded Cllr Letchford)

**Resolution** the accounts were unanimously approved



| <b>Jun-17</b>                |      |   |          |
|------------------------------|------|---|----------|
| <b>Already Paid</b>          |      |   |          |
| UK Fuels                     | DD   | Pearce's May fuel bill                  | 97.71    |
| Salaries and pensions        | TFR  | bank transfers – 12 June 2017           | 6867.51  |
| Cornwall Council             | DD   | Business rates Toilets Gunnislake       | 157.00   |
| Cornwall Council             | DD   | Business rates Toilets Calstock         | 135.00   |
| Cornwall Council             | DD   | Business Rates Car Parks Gunnislake     | 138.00   |
| Cornwall Council             | DD   | Business Rates Car parks Harrowbarrow   | 158.00   |
| Cornwall Council             | DD   | Business Rates car parks Calstock BR    | 100.00   |
| Cornwall Council             | DD   | Business Rates TVC Office               | 105.00   |
| British Gas                  | DD   | Electric toilets calstock monthly       | 27.72    |
| Biffa                        | DD   | Waste Collection                        | 55.20    |
| Google                       | DD   | Web site services                       | 2.75     |
| o2                           | DD   | 4 X MOBILES                             | 92.80    |
| Voip phone                   | DD   | 2 X WORK PHONES                         | 4.80     |
| Ford van leases              | DD   | Courier and Custom                      | 533.02   |
| South West Water             | DD   | Calstock Toilets                        | 96.50    |
| South West Water             | DD   | Gunnislake Toilets                      | 96.00    |
| South West Water             | DD   | St Anns Playing Fields                  | 27.07    |
| South West Water             | DD   | Alboston burial ground                  | 19.40    |
| Richard Hoile                | BACS | mileage HLF Exeter                      | 56.70    |
| Richard Hoile                | TFR  | IT Support (included in bank transfers) | 150.00   |
| Greenhams                    | visa | toilet rolls                            | 166.38   |
| Greenhams                    | visa | 25 ltrs pine disinfectant               | 27.00    |
| Calstock Church path         | BACS | Funding towards the path                | 1500.00  |
| Gunnislake Community matters | BACS | Notice boards                           | 150.00   |
| HMRC                         | BACS | PAYE & NI                               | 1296.83  |
| PSP                          | BACS | van insurance                           | 469.14   |
| Wallgate                     | BACS | 12 month maintenance contract           | 1514.40  |
| <b>To be paid</b>            |      |   |          |
| J Pote                       | CHQ  | Grasscutting Harrowbarrow               | 200.00   |
| Perfect Pastures             | CHQ  | Grass cutting contract                  | 1372.59  |
| Trewartha Gregory and Doidge | CHQ  | various                                 | 128.45   |
| Rialtos Business solutions   | CHQ  | SOFTWARE maintenance contract accounts  | 139.20   |
| ARB MASTERS                  | CHQ  | Tree pruning                            | 150.00   |
| R Sprosen                    | CHQ  | Gunnislake Garden April/May             | 136.00   |
| Le Page Architects           | CHQ  | Fees                                    | 860.70   |
| Zurich Insurance             | CHQ  | Insurance for Woodland Centre           | 109.85   |
|                              |      |   | 17140.72 |

**136/17 REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON THE COMMITTEES OR AT MEETINGS OF OTHER ORGANISATIONS**

Planning Partnership – Cllr Roberts will report back at the next council meeting

DCLC – Cllr Beech explained that an area behind the centre has been tarmacked free of charge by local businesses. He then went on to explain that the Academy are trying to open a pre-school in direct competition to the Delaware Pre-School. At this point Cllr Latham left the discussions as she is the Chair of Governors for Delaware Academy. Further discussion ensued about the importance



of organisations working together, despite past difficulties, for the sake of local children and the future of local primary schools.

PPMLC – Cllr Latham attended the last meeting and has shared some information and contact details with the Clerk.

**137/17 DATES OF FUTURE COMMITTEE MEETINGS**

- 21-06-17, 6.00pm      Calstock Waterfront Working Party (Calstock)
- 21-06-17, 7.00pm      Planning Committee
- 21-06-17, 8.00pm      F&GPP
- 28-06-17, 6.30pm      Recreations (at the allotments)
- 05-07-17, 7.00pm      Planning

**138/17 URGENT INFORMATION**

The Clerk asked that people let her know after the meeting if they are attending the Chairman’s meal on Thursday 22-06-17, Queens Head as Cllr Alford needs to confirm numbers.

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There being no further business the meeting closed at 2100.

**Signed .....** (Chairman)

**Dated .....**